Hi.

Are you ready?
This is your Blue Book. It’s all you’ll need to get started.
Welcome to Duke.

The Blue Book outlines everything you need to do before you come to Duke in August. Go through each color-coded section carefully and learn about what’s required, what’s optional, but most importantly about becoming a Blue Devil!
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Let’s begin with **MyDuke**.

MyDuke is home to important tools and information you’ll need in preparation for your first year at Duke. In MyDuke, you’ll find:

- Your personal information and must-have Duke links
- Your New Student Checklist to help you keep track of tasks and deadlines during the summer
- A link to your Duke email, which you should check regularly. It is the university’s official means of communication with students.

**Go to** [MY.DUKE.EDU](https://my.duke.edu).

[Image of MyDuke login interface]

Log in with your **NETID** and **PASSWORD**.

If you need NetID help, email [help@oit.duke.edu](mailto:help@oit.duke.edu).

[Image of MyDuke dashboard]

Find your **NEW STUDENT CHECKLIST**.

You’ll use this to track tasks and deadlines.
### USEFUL LINKS

**Start here!**
- [my.duke.edu/students](http://my.duke.edu/students)
  - Personal info & important links

**Navigate Campus**
- [calendar.duke.edu](http://calendar.duke.edu)
  - University events calendar
- [studentaffairs.duke.edu](http://studentaffairs.duke.edu)
  - Student services, student groups, identity and cultural centers
- [dukelist.duke.edu](http://dukelist.duke.edu)
  - Duke's Free Classifieds Marketplace

**Stay Safe**
- [emergency.duke.edu](http://emergency.duke.edu)
  - Campus emergency/extreme weather updates
- [studentaffairs.duke.edu/dukereach1](http://studentaffairs.duke.edu/dukereach1)
  - Report concerns about student health and behavior

**Study**
- [dukehub.duke.edu](http://dukehub.duke.edu)
  - Course registration, grades, accounts
- [sakai.duke.edu](http://sakai.duke.edu)
  - Online course materials

**Get Informed**
- [today.duke.edu](http://today.duke.edu)
  - Your site for university news

**2025 Blue Book**
- [bluebook.duke.edu](http://bluebook.duke.edu)
  - The most up-to-date version of the Blue Book, now online

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**Use this **[Academic Calendar](http://calendars.duke.edu/2021-2022)** to plan.**

All dates subject to change due to the impacts of COVID-19.

### AUGUST 2021

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td><strong>DEADLINE:</strong> Part 1 of Sexual Assault Prevention for Undergraduates (SAPU)</td>
</tr>
<tr>
<td>8/17</td>
<td>New Student Orientation begins</td>
</tr>
<tr>
<td>8/18</td>
<td>Undergraduate Convocation at 10:45 am</td>
</tr>
<tr>
<td>8/18</td>
<td>Registration re-opens for Fall 2020 Classes</td>
</tr>
<tr>
<td>8/23</td>
<td>First day of Fall Semester classes</td>
</tr>
</tbody>
</table>

### SEPTEMBER 2021

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/3</td>
<td>Drop/add ends for Fall 2020 classes</td>
</tr>
<tr>
<td>9/6</td>
<td>Labor Day; classes in session</td>
</tr>
<tr>
<td>9/26</td>
<td>Founders’ Day</td>
</tr>
</tbody>
</table>

### OCTOBER 2021

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/1</td>
<td>Fall break begins at 7 pm</td>
</tr>
<tr>
<td>10/6</td>
<td>Classes resume</td>
</tr>
<tr>
<td>TBD</td>
<td>Homecoming Weekend</td>
</tr>
<tr>
<td>10/27</td>
<td>Registration begins for Spring 2021 classes</td>
</tr>
<tr>
<td>TBD</td>
<td><strong>DEADLINE:</strong> Part 2 of Sexual Assault Prevention for Undergraduates (SAPU)</td>
</tr>
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### NOVEMBER 2021

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/8</td>
<td>Registration windows end for Spring 2021 classes</td>
</tr>
<tr>
<td>11/9</td>
<td>Drop/add begins</td>
</tr>
<tr>
<td>11/23</td>
<td>Thanksgiving recess begins at 10:30 pm</td>
</tr>
<tr>
<td>11/29</td>
<td>Classes resume</td>
</tr>
</tbody>
</table>

### DECEMBER 2021

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/3</td>
<td>Fall Semester classes end</td>
</tr>
<tr>
<td>12/4 - 12/7</td>
<td>Undergraduate reading period</td>
</tr>
<tr>
<td>12/8</td>
<td>Final exams begin</td>
</tr>
<tr>
<td>12/13</td>
<td>Final exams end at 10 pm</td>
</tr>
<tr>
<td>12/14</td>
<td>Winter Break begins (residence halls close at noon)</td>
</tr>
</tbody>
</table>

### JANUARY 2022

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/2</td>
<td>Residence halls open at noon for Spring Semester</td>
</tr>
<tr>
<td>1/3</td>
<td><strong>DEADLINE:</strong> Reapply for Financial Aid 2021-2022</td>
</tr>
<tr>
<td>1/5</td>
<td>First day of Spring 2021 classes</td>
</tr>
<tr>
<td>1/17</td>
<td>Martin Luther King Jr. holiday; no classes</td>
</tr>
<tr>
<td>1/19</td>
<td>Drop/add ends for Spring 2021 classes</td>
</tr>
</tbody>
</table>

### FEBRUARY 2022

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/14</td>
<td>Registration begins for Summer 2021 classes</td>
</tr>
</tbody>
</table>

### MARCH 2022

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4</td>
<td>Spring recess begins at 7 pm</td>
</tr>
<tr>
<td>3/14</td>
<td>Classes resume</td>
</tr>
<tr>
<td>3/30</td>
<td>Registration begins for Fall 2021 classes</td>
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</tbody>
</table>

### APRIL 2022

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>4/7</td>
<td>Registration windows end for Fall 2021 classes; drop/add begins</td>
</tr>
<tr>
<td>4/20</td>
<td>Undergraduate classes end for Spring 2021</td>
</tr>
<tr>
<td>4/21 - 4/24</td>
<td>Undergraduate reading period</td>
</tr>
<tr>
<td>4/25</td>
<td>Final exams begin</td>
</tr>
<tr>
<td>4/30</td>
<td>Final exams end at 10 pm</td>
</tr>
</tbody>
</table>

### MAY 2022

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/2</td>
<td>Residence halls close at noon for summer on East Campus</td>
</tr>
<tr>
<td>5/8</td>
<td>Graduation exercises; conferring of degrees</td>
</tr>
</tbody>
</table>
Getting around Duke and Durham

Most students begin their college careers with a small car or bicycle, but many opt for public transportation. Duke is known for its green initiatives, including a bike-sharing program and a variety of sustainable dining options.

**BIKE LINES AND BIKES**

Duke University has a comprehensive bike-sharing program, with over 350 bike racks on campus. This program includes bike lanes and shared pathways, making it easy to navigate Duke and Durham.

**PARKING PERMITS**

If you plan to bring a vehicle to campus, you must purchase a parking permit. Information on van transportation, visit app.studentaffairs.duke.edu/.

**OTHER CAMPUS EATERIES**

1. **The Commons:** A café located in the basement of the campus center, offering a variety of drinks, sandwiches, and salads.
2. **The Farmstead:** A quick-stop venue for coffee, pastries, and light meals.
3. **Trinity Cafe:** A popular coffee bar serving a variety of drinks and snacks.
4. **Terrace Cafe:** Offers a variety of drinks and snacks, including burgers, salads, and chicken.
5. **Brogden Center Eateries:** A variety of options, including burgers, salads, and wings.
6. **Panda Express:** A traditional Chinese fast-food chain, offering a variety of dishes.
7. **Il Forno:** The sushi venue on campus.
8. **Maestro’s:** An authentic Italian menu.
9. **The Commons:** Offers a variety of dishes, including fresh-baked goods, grab-and-go sandwiches, salads, and desserts.
10. **The Commons:** Offers a variety of dishes, including fresh-baked goods, grab-and-go sandwiches, salads, and desserts.

**VEGANS**

Duke University offers a variety of vegan options on campus. These include fresh-baked goods, grab-and-go sandwiches, salads, and desserts.

**OTHER CAMPUS EATERIES**

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2. **The Farmstead:** A quick-stop venue for coffee, pastries, and light meals.
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**Important Dates.**

In the coming weeks, careful planning will ensure your transition to Duke is smooth and enjoyable. Use this calendar to track important dates and deadlines. Don’t forget your individual needs or interests.

**BLUE BOOK & COLOR CODES:**

- **LIVING**
- **LEARNING**
- **REGISTRATION**
- **COMMUNICATION**

**VIEW ON BLUEBOOK.DUKE.EDU:**

- [View the full calendar online](calendar.duke.edu) for your convenience.

**NOTE TO LATE MATRICULANTS:**

If your son or daughter is traveling this summer, please create a schedule (Pratt) or online opportunities for the Class of 2025 to chat in real-time. Providing online opportunities for the Class of 2025 to chat in real-time.

**NOTE TO PARENTS:**

If your son or daughter is traveling this summer, please create a schedule (Pratt) or online opportunities for the Class of 2025 to chat in real-time.

**NOTE TO ALL REGISTRANTS:**

You are an event in June, over the summer, you still need to complete all the First-Time activities as soon as possible. This will ensure your registration process is complete and your enrollment is secure. If you are unable to complete all the required tasks and registration while away from campus, please plan to coordinate with your advisor group or schedule an appointment with your Academic Advising Center. If your son or daughter is traveling this summer, please plan to coordinate with your advisor group or schedule an appointment with your Academic Advising Center.

**NOTE TO LATE REGISTRANTS:**

If your son or daughter is traveling this summer, please plan to coordinate with your advisor group or schedule an appointment with your Academic Advising Center. If your son or daughter is traveling this summer, please plan to coordinate with your advisor group or schedule an appointment with your Academic Advising Center.

**NOTE TO ALL STUDENTS:**

For pickup of housing keys in the coming weeks, please plan to coordinate with your advisor group or schedule an appointment with your Academic Advising Center. For pickup of housing keys in the coming weeks, please plan to coordinate with your advisor group or schedule an appointment with your Academic Advising Center.

**NOTE TO JULY REGISTRANTS:**

If your son or daughter is traveling this summer, please plan to coordinate with your advisor group or schedule an appointment with your Academic Advising Center. If your son or daughter is traveling this summer, please plan to coordinate with your advisor group or schedule an appointment with your Academic Advising Center.
East Campus Houses

**Alspaugh** residence hall is home to approximately 125 first-year students. Opening in 1927, the building was named for John W. Alspaugh, a lawyer, editor and civil leader in Winston-Salem, NC.

**Bassett** residence hall is home to approximately 125 first-year students. Opening in 1927, the building was named for John Spencer Bassett, a scholar and historian.

**Brown** residence hall is home to approximately 125 first-year students. Opening in 1927, the building was named for Joseph G. Brown, a banker in Raleigh who was named Chairman of the Duke Board of Trustees in 1917.

**Pegram** residence hall is home to approximately 125 first-year students. Opening in 1927, the building was named for William H. Pegram. Pegram is home to the Performing Arts Living/Learning Community.

**Gilbert-Addoms** residence hall is home to approximately 190 first-year students. Opening in 1957, the building was named for Katherine Everett Gilbert and Ruth Margery Addoms, two former professors at Duke.

**Giles** residence hall is home to approximately 115 first-year students. Opening in 1927, the building was named after three sisters who were the first women to graduate from Trinity College.

**Wilson** residence hall is home to approximately 100 first-year students. Opening in 1927, the building was named after Dean Mary Grace Wilson, the first Dean of The Women’s College here at Duke.

**Southgate** opened as a residence hall in 1921 when Duke was still Trinity College. The building is named after James H. Southgate who served on the Board of Trustees. In its past, Southgate has at times been an all-female building and an all-male building. Presently, Southgate houses male and female students.

**Bell Tower** residence hall is home to approximately 140 first-year students. Opened in 2005, the building is named for the bell tower located at the building’s northwest corner. This tower houses the 6,500-pound Trinity College Bell.

**Blackwell** residence hall is home to approximately 185 first-year students. Opening in 1994, the building is named for Blackwell Park in Durham.

**Randolph** residence hall is home to approximately 180 first-year students. Opening in 1994, the hall is named for Randolph County, NC, the original location of Trinity College.

**Trinity House** residence hall is home to approximately 250 students. Opened in Spring 2018, the building is named after the original name of Duke University, Trinity College.

Who’s Who?

**RA | Resident Assistant:** a student leader assigned to your floor; fosters community in your house; helps you acclimate to Duke and Durham; plans activities; mediates conflicts; points you in the right direction

**GR | Graduate Resident:** a graduate student who oversees programming and advises the House Council; works closely with the RA staff

**RC | Residence Coordinator:** a full-time, live-in professional who supervises RAs and GRs; helps students with residential and academic concerns

**FIR | Faculty-in-Residence:** faculty members who live in the residence halls; host events and create a heightened sense of intellectual curiosity

Faculty-in-Residence website: undergrad.duke.edu/faculty-residence

Packing List?

We asked some members of the Class of 2025 for some packing tips! This list is not comprehensive—not is anything required.

**DON’T FORGET TO PACK...**
- XL twin bed sheets (Trinity residents bring full-size sheets)
- Umbrella & rain boots
- Surge-protected power strips
- Winter hat & gloves
- Command strips to hang things on the wall
- Shower shoes & caddy
- Reusable water bottles & coffee mugs
- First-aid kit
- One dress outfit

**DON’T BRING...**
- A printer
- Halogen lamps
- Candles
- Knives & weapons
- Pets
- Alcohol

Photos by Les Todd
The Housing and Residence Life staff welcomes you to Duke. You’ll find that living on campus allows you to enjoy the total Duke experience.

**Room Assignments**

Duke has two campuses: East and West. All first-year students live on East. The distance between the campuses is walkable, but most students choose to ride Duke’s frequent and free buses. Room assignments are randomly generated. Buildings and bedrooms differ slightly in their configuration.

**MIXED-GENDER/SINGLE-GENDER/GENDER INCLUSIVE HOUSING**

Most housing on East Campus is Mixed-gender, meaning that students of differing gender identities may live on the same floor as one another, but not in the same room/suite, with gender-designated bathrooms and, in some cases, gender-inclusive bathrooms.

**Single-gender floors** are those where all residents share a gender identity. These areas have gender-designated bathrooms.

**Gender Inclusive Housing** refers to individual rooms or suites where the gender of the roommates is not taken into consideration when the room is assigned through the assignment process. Gender Inclusive Housing is located across East Campus, on floors with a designated gender-inclusive bathroom and gender-designated bathrooms. While this is intended to support students who identify as LGBTQIA, this is available to all students who feel they would be more comfortable in a gender-inclusive room/suite or feel they could provide a safe and inclusive space for another student regardless of gender identity/expression, sexual/romantic orientation, or any other factor.

**SINGLE? DOUBLE?**

First-year students choose from two room types: single or double. A single room houses one student; a double, two students.

Single room rates are more than double rooms. Most students will live in double rooms.

First-year students who are assigned a single room should note that single rooms are not guaranteed for sophomores unless pre-approved through the Student Disability and Access Office (SDAO). More information about room rates can be found at: studentaffairs.duke.edu/hdrl/apply-housing

**BUILDING**

Students are not able to choose the building they would like to live in.

**BATHROOM**

All bathrooms are shared with other students. Bathrooms are either designated male or female (“gender-designated bathrooms”) or gender-inclusive. At least one gender-inclusive bathroom can be found in each building. Students will vote at the beginning of each semester to have bathrooms locked or unlocked.

**AIR CONDITIONING ON EAST**

All residence halls on East Campus have air conditioning. Types of A/C include: central air and portable window units.

**Medical/Disability Housing Information**

**SPECIAL HOUSING REQUEST PROCEDURES**

HRL works in conjunction with the Student Disability Access Office (SDAO) to ensure consistency in evaluating special housing requests. Documentation of the disability or condition by an appropriate health care provider will be needed to accurately and equitably evaluate requests based on medical, psychological, or disability-related conditions. This person(s) must not have personal ties to the student or the student’s relatives. Learn more about disability access at https://access.duke.edu/students

**FINANCIAL AID**

Duke University grants are adjusted to reflect the cost of your room (excludes premium housing rates). If you move to a single, we increase your grant. There is no financial advantage to switching rooms if you receive a Duke University grant.
Housing Options on East Campus

THE FOCUS PROGRAM
Duke’s Focus Program for first-year students provides clusters of courses designed around an interdisciplinary theme with a residential component. Students participate in a shared housing experience with other FOCUS students that facilitates discussion and scholarly exploration while taking part in Duke’s rich East Campus living environment. Please note that as we make assignments, participation in the Focus Program supersedes most other housing preferences. For more information, go to focus.duke.edu.

GENDER INCLUSIVE HOUSING:
Gender Inclusive Housing refers to individual rooms or suites where the gender of the roommates is not taken into consideration when the room is assigned through the assignment process. Gender Inclusive Housing is located across East Campus, on floors with a designated gender-inclusive bathroom and gender-designated bathrooms.

SUBSTANCE-FREE COMMUNITY
The Substance-Free Community was created to support students interested in living in a substance-free environment. Additionally, students in Substance-free housing have the opportunity to participate in experiences to develop habits that support lifelong health and well-being. The community also features extended quiet hours to promote academic study.

While this is intended to support students who identify as LGBTQIA, this is available to all students who feel they would be more comfortable in a gender-inclusive room/suite or feel they could provide a safe and inclusive space for another student regardless of gender identity/expression, sexual/romantic orientation, or any other factor. While alcohol and other drugs are not permitted on East Campus, the Substance-Free Community differs from other first-year communities because residents sign a contract pledging to refrain from:

- the use of alcohol
- being under the influence of alcohol, illegal drugs and tobacco
- the abuse of prescription medications

Students who do not honor the contract will be relocated to a different community.

ARTS COMMUNITY
Interested in music, drama or art? The Arts Community brings together students with a common interest in the arts. You do not need to major in the arts or even have any special talents to live in this community.

Arts Community residents have the opportunity to participate in events geared toward the arts such as receiving free or discounted tickets to performances, being an audience for peer performances or watching concerts right in the common room. Participation in these events is always optional.

Past guest performers have included the Ciompi Quartet, Branford Marsalis, Nneenna Freelon and Dmitry Sitkovetsky.

DATES AND DEADLINES
Students who need special housing accommodations should follow the procedures outlined at studentaffairs.duke.edu/hdrl/apply-housing/application-instructions
Deadline for requests is May 31, 2021.

Community Involvement

HOUSE COUNCILS
There are many ways to get involved with your community on East Campus. House Council elections occur during the first weeks of class. You can also help plan weekend events through the Late Night Programming Committee or you can participate in annual events such as Midnight Breakfast and Spring Carnival through East Campus Council.

House Councils are the programming body for the house and also provide the student voice. House Council representatives will participate in two retreats as well as ongoing leadership development.

DUKE COFFEEHOUSE
Located behind Wilson on East Campus, the Duke Coffeehouse is generally considered one of the “chillest spots” at Duke and serves as a link between the University and the Durham community. Students come to study and socialize amid the aroma of freshly brewed coffee. When the Coffeehouse holds events, it is transformed into a live venue for performances, athletic watch parties and open mic nights.
The Basics to Help You Plan

OVERNIGHT & GROUND PACKAGES (via private carriers)

*First and Last Name/Box #
Your House, Building, Floor, Room #
Your Building Street Address
DURHAM, NC 27708

Please be advised that Campus Mail Services is currently receiving Inbound packages for Duke students from Private Carriers (off-Campus) at this time or until further notice. **NOTE:** Please allow 24-48 hours for packages to be processed and delivered to Student Mailbox Center located at the Bryan Center on West Campus.

IN YOUR ROOM:

FURNISHINGS

The differing architectural style of the residence halls on East Campus means that there really is no “typical” room. However, each room does have similar furnishings.

When you move in, you will have:

- bed and mattress (mattress size is 36” x 80”-bring “extra-long” twin sheets).
- chest of drawers
- closet or wardrobe (about 10 cubic ft)
- student desk and desk chair
- bookcase (not in Trinity residence hall)
- Some rooms are carpeted and some have wooden floors. Once assigned, you can access the HRL website and find links to pictures of your building and some sample rooms.

Additional furnishings, such as futons and rugs, may be added to the room with the consent of all residents of that room.

Residents are responsible for all furnishings provided in the room. University-provided furniture may not be removed from the room.

CLEANING SUPPLIES

Cleaning supplies are available for student use. Duke University does not clean individual bedrooms during the academic year. Students are expected to keep their rooms orderly and sanitary. Health and safety inspections of each room are completed once per calendar quarter.

NETWORKING

Wireless network access is available in all residence hall rooms and common spaces. If you prefer wired connections, ports are available in every student room.

PHONE SERVICE

Students should plan to bring a cell/smart phone to use as their primary phone. Residence halls are equipped with signal boosters to enhance the quality of phone reception.

Duke strongly supports recycling efforts and provides each student bedroom with a recycling container. Residence halls have single-stream recycling. Duke Recycles maintains a list of specific items that should be recycled: facilities.duke.edu/services/waste-reduction/duke-recycles/what-can-be-recycled

STAMPS, PACKAGE/SHIPPING SERVICES, ETC.

Need to purchase stamps or mail packages? These services are available at the Duke Store in the Bryan Center. The U.S. Postal Service station is located at the Duke Technology Center (DTC) on the 2nd floor. Just ask them for assistance! You can mail outgoing letters and packages from that location.

For information/hours, you can call DTC at (919)684-8596.

IN THE RESIDENCE HALLS:

AMENITIES

Each house has its own personality and community, but common features include:

- main common room with a piano and television; some have DVD, Blu-ray, and game system consoles
- kitchen with stove and refrigerator
- laundry facilities
- vending machines
- shared bathrooms
- game tables such as pool and ping pong tables (these vary by house)

HALL SECURITY

Each residence hall utilizes card-access entry and first-floor window security screens.

Safety phones (Blue Light Phones) are located throughout campus for emergency response by the Duke University Police Department. Duke Police also operate substations on East Campus in Bell Tower and behind Wilson.

TV

Individual bedrooms are not equipped with cable or internet TV. Common areas in your house have a shared TV with internet TV.

TRASH/RECYCLING

Most buildings have a designated room for trash and recycling. Alspaugh, Blackwell, Pegram and Randolph have several trash and recycling nooks.

Campus Mail Services will be sending e-mail notifications on your mailbox assignments. Your mailbox will be opened at the beginning of the semester. In addition, you can pick-up your mailbox keys at the Student Mailbox Center located in the Lower Level at the Bryan University Center on West Campus.

Mail received without a Box # will result in a delivery delay.

Mail received without a Box # will result in a delivery delay.

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Roommates

Duke University and Housing & Residence Life strongly believe in the value of the on-campus residential experience. This experience provides you with exciting opportunities to meet new people and learn about cultures and lifestyles that may differ from your own.

HOW HOUSES ARE ASSIGNED

Incoming first-year students are matched with roommates based on the information provided from the lifestyle questions on the first-year housing application. Students who select Gender Inclusive Housing will be paired with a roommate who also selects Gender Inclusive Housing. We have found that students who have the same study habits, noise tolerance and sleep schedules tend to have positive experiences living together. While no one can guarantee a “perfect roommate,” we find that pairing students based on these behaviors offers a starting point from which students can develop a rewarding roommate experience. It is important that you answer each question on the housing application honestly so that we can accurately match you with someone who will be compatible!

ROOMMATE BILL OF RIGHTS

This Bill of Rights defines mutual responsibilities among roommates. Each person has a basic right to:

• Live in an environment free of harassment and/or intimidation.
• Live in a clean space.
• Study in your room without unreasonable distraction.
• Sleep in your room without unreasonable disruption.
• Have access to your room.
• Expect that guests will visit during mutually established hours.
• Expect that your roommate will respect your personal belongings.
• Have a degree of personal privacy.

ROOMMATE TIP

Communicate Before Arriving!

• Call and talk to one another, if possible.
• Don’t rely on just texting, social media and email to communicate.
• Talk about the little things that bother you before they escalate.
• Be prepared to compromise.
• Remember that each of you has rights. Treat your roommate as you would like to be treated.
• Don’t rely on first impressions. Make time to get to know each other.
• Have realistic expectations about your roommate relationship. Accept, appreciate and grow from the experience of living with someone who may be very different from you.
Completing your housing and dining application
You will be directed through MyDuke and the HRL website to the housing and dining application. It is important that YOU (not your parents, not your older sibling, not your significant other) complete the application. The deadline for completing your application is Monday, May 31, 2021.

You will complete your Housing Application via my.duke.edu. You will be automatically enrolled in the First-Year Dining Board Plan I when you confirm your housing assignment. Information about dining can be found on pages 7-9.

From my.duke.edu, log-in and click “Housing”. Then click “Complete Your Housing Application.” You will be redirected to the HRL website to review the application instructions. Once reviewed, click the link for the Housing Application. You will be redirected to the housing application landing page. Click “Class of 2025 Dining & Housing,” and you will enter the housing application.

ROOMMATE MATCHING QUESTIONS:
Please answer “yes,” “no,” or “no pref”.

“I am a smoker.”
If you are a regular smoker, select “yes.” If you are not a smoker, select “no.”

“I am a social smoker.”
If you smoke occasionally in social settings, please select “yes,” indicating you are a social smoker. If you never smoke, select “no.”

“I mind if my roommate smokes.”
If you do not want to live with a smoker or social smoker, then select “yes,” indicating that you DO mind if your roommate smokes. If you do not mind if you have a smoker or social smoker roommate, select “no.” If you don’t care about your roommate’s smoking habits, select “no pref.”

“I prefer noise (music/TV) while studying.”
If you prefer noise while studying (television, music, etc.), select “yes.” If you prefer silence while studying, select “no.” If you do not care either way about noise while studying, select “no pref.”

“I go to bed late (after 12 am).”
If you generally prefer to go to bed late (after midnight), select “yes.” If you tend to go to sleep earlier, select “no.” If your habits vary, select “no pref.”

“I wake up early (before 8 am).”
If you expect to wake up before 8 am regularly, select “yes.” If you generally expect to sleep later than 8 am, select “no.” If your habits vary, select “no pref.”

ASSIGNMENT PREFERENCES:
“I prefer a single room.”
If you wish to live in a single room, select “yes.” If you do not want to live in a single room, select “no.” If you have no preference, select “no pref.” The single room rate is greater than the double room rate.

DATES AND DEADLINES
May 31, 2021
DEADLINE: Housing and dining application

June 15, 2021
Expect roommate and house assignments via MyDuke

August 18, 2021
1st BOARD MEAL: Breakfast
“I prefer a single-gender floor.”
Single-gender floors are floors with either all female identifying or male identifying students living on the floor. If you wish to live on a single-gender floor, select “yes.” If you do not want to live on a single-gender floor, select “no.” If you have no preference, select “no pref.”

“I prefer Gender Inclusive Housing”
Gender Inclusive Housing refers to individual rooms or suites where the gender of the roommates is not taken into consideration when the room is assigned through the assignment process. Gender Inclusive Housing will be located across East Campus, on floors with a designated gender-inclusive bathroom. While this is intended to support students who identify as LGBTQIA, this is available to all students who feel they would be more comfortable in a gender inclusive room/suite or feel they could provide a safe and inclusive space for another student regardless of gender identity/expression, sexual/romantic orientation, or any other factor.
If you wish to live in Gender Inclusive Housing, select “yes.” If you do not want to live in Gender Inclusive Housing, select “no.” If you have no preference, select “no pref.”

“I prefer the Arts Community.”
If you wish to live in the Arts Community, select “yes.” If you do not want to live in the Arts Community, select “no.” If you have no preference, select “no pref.” Remember, selecting no preference means that you can be placed in the Arts Community.

“I prefer the Substance-Free Community.”
If you wish to live in the Substance-Free Community, select “yes.” If you do not want to live in the Substance-Free, select “no.” If you have no preference, select “no pref.” Remember, selecting no preference means that you can be placed in the Substance-Free Community.

“If yes to Substance-Free, I agree to the Substance-Free Terms.”
You can review the Substance-Free Terms at: https://studentaffairs.duke.edu/hdrl/housing-communities/east-campus/east-campus-living-learning-communities#substance.

HOUSING LICENSE AND TERMS AGREEMENT:

“I agree to the housing license and dining contract.”
You must agree to the housing license and dining contract to complete your application. If you select “no” or “no pref” your application will be considered incomplete and you will not be assigned until you agree by selecting “yes.” You can review the Housing License and Terms at: https://studentaffairs.duke.edu/hdrl/apply-housing/2020-2021-housing-license-and-terms.

RENTER’S INSURANCE
Duke University is not liable for damage or loss of personal property kept in the resident’s assigned space or in other areas of University housing. Because the University does not provide property insurance, residents are encouraged to secure their own personal property insurance.

All Duke students should consider purchasing renter’s insurance to protect their personal property in the event that it is damaged, destroyed or stolen. Even if a student is a dependent under his or her family's insurance, the student’s personal property may not be covered.

Talk with your family. They should check their policy or contact their insurance agent to see what coverage you have and if renter’s insurance is right for you while away at school.
Dining

Duke is home to one of the most innovative, dynamic, cutting-edge and award-winning collegiate dining programs in the country. We focus on sustainable, nutritional and communal dining options. Students can take advantage of our eclectic array of restaurant concepts with healthy and nutritious, vegan and vegetarian, allergen-friendly, international, organic, local and sustainable choices. With more than 50 venues to choose from—including on-campus restaurants, food trucks and restaurants that deliver—you are sure to please your palate at any time of day. Our goal is to provide a delicious, healthy, affordable dining experience no matter where you choose to eat on campus.

The First-Year Dining Program

First-year students are required to have a Dining Plan that includes 14 pre-paid, all-you-care-to-eat meals each week (Board Plan) plus Food Points (see sidebar on page 8) for a la carte meal purchases. The First-Year Dining Plan, known as Plan I, is designed to enhance the undergraduate experience. Centered around Marketplace, the main East Campus dining facility, the First-Year Dining Plan provides a wide range of choices and fosters a sense of community through dining together. You will be automatically enrolled into the First-Year Dining Plan (Plan I) when you confirm your housing assignment.

The First-Year Dining Plan is divided into two parts: the Board Plan and Food Points. The Board Plan covers all breakfast, dinner and brunch meals and Food Points cover any other meal or snack. Students may add more points as necessary.

- You get a total of 14 Board Plan meals each week at Marketplace: five for breakfast; seven for dinner and two for weekend brunch (1 for Saturday and 1 for Sunday).
- You receive one breakfast daily, Monday through Friday. A breakfast equivalency of $5.00 may be used for breakfast at The Skillet (Brodhead Center) until 10:30 am, or for lunch at Marketplace until 2:30 pm for those who miss breakfast. Breakfast and brunch at Marketplace or its equivalency must be used each day; they do not carry over to the next day.
- Lunch can be at the Duke Dining location of your choosing by way of Food Points.
- All meals must be used each day; they do not carry over. Brunches are available Saturday and Sunday only.
- You will receive one dinner daily, seven days a week at Marketplace. If a dinner meal is missed a dinner equivalency of $9.55 may be used at Trinity Café after 9 pm. A dinner swipe can also be used at the Freeman Center, Monday through Thursday.
- You will receive four complimentary guest meals each semester at Marketplace.
- To view all dining plan transactions log in to your account through the DukeCard website. For more detailed information about your First-Year Dining Plan please visit: dining.duke.edu.
MARKETPLACE
From ethnic specialties and vegan entrées to down-home Southern cooking, Marketplace provides a wide variety of exciting, authentic and allergen-friendly options to include:

- Made-from-scratch, home-cooked comfort foods
- Made-to-order omelets, pancakes and French toast
- Wood-fired, hand-tossed pizza and calzones with our house-prepared signature sauce
- A celebration of Southeast Asian cuisine with prepared-to-order stir-fry and Asian buns
- Creative vegan and vegetarian cuisine
- Made-to-order deli sandwiches (lunch) and chef-prepared pasta dishes (dinner)
- Gourmet soup and salad bar

Marketplace encourages community and engagement and hosts a variety of special events each month ranging from chef talks to large-scale themed dinners. High-tech study rooms are also available at Marketplace.

TRINITY CAFÉ
East Campus’s very own newly renovated café with social and study space serving gourmet coffee, smoothies, fresh pastries, light entrées, salads, sandwiches and sushi.

BOARD PLAN

<table>
<thead>
<tr>
<th>Service Periods</th>
<th>Last Meal before Break</th>
<th>First Meal after Break</th>
</tr>
</thead>
<tbody>
<tr>
<td>First-Year Orientation</td>
<td>First Board Meal - Wednesday, August 18, 2021</td>
<td>First Board Meal - Wednesday, August 18, 2021</td>
</tr>
<tr>
<td></td>
<td>Breakfast</td>
<td>Breakfast</td>
</tr>
<tr>
<td>Fall Break</td>
<td>Friday, October 1, 2021</td>
<td>Tuesday, October 5, 2021</td>
</tr>
<tr>
<td></td>
<td>Breakfast</td>
<td>Dinner</td>
</tr>
<tr>
<td>Thanksgiving Break</td>
<td>Tuesday, November 23, 2021</td>
<td>Sunday, November 28, 2021</td>
</tr>
<tr>
<td></td>
<td>Dinner</td>
<td>Dinner</td>
</tr>
<tr>
<td>Winter Break</td>
<td>Monday, December 13, 2021</td>
<td>Tuesday, January 5, 2022</td>
</tr>
<tr>
<td></td>
<td>Breakfast</td>
<td>Dinner</td>
</tr>
<tr>
<td>Spring Break</td>
<td>Friday, March 4, 2022</td>
<td>Sunday, March 13, 2022</td>
</tr>
<tr>
<td></td>
<td>Breakfast</td>
<td>Dinner</td>
</tr>
<tr>
<td>End of Academic Year</td>
<td>Saturday, April 30, 2022</td>
<td>Dinner</td>
</tr>
</tbody>
</table>

Marketplace is closed during the breaks listed in this chart. There are no board meals served during these break dates. Students staying on campus may use Food Points for meals. It’s wise to keep that in mind when calculating your Food Points account, but money can be added to the Food Points account throughout the semester.
DINING AND DIETARY RESOURCES
At Duke Dining, we take your health and nutrition needs seriously and hope to partner with you to make your dining experience safe and enjoyable. To that end, we suggest that you get to know our venue managers as they will be your best resource for allergen identification and special requests on an ongoing basis. We would also like to take this opportunity to share with you some of the resources that are available to help you navigate Duke Dining options:

- For individual vendor contact information, location, hours, menus and allergen information, please visit the Duke Dining website at: dining.duke.edu
- For personal help navigating campus dining options, please contact Duke Dining’s Customer Service Coordinator at (919) 660-3900 or by emailing: dining@duke.edu.
- For an individual nutrition consultation or a more comprehensive analysis of campus dining options, please contact Duke Dining at (919) 660-3900 or by emailing: dining@duke.edu.
- Most all nutrition and allergen needs can be met by consulting with either Duke Dining’s Customer Service Coordinator or Duke Student Health dietitians. Students with severe, life-threatening dietary or food allergy, physician-diagnosed conditions that need ADA consideration need to file with the Duke Student Disability Access Office (SDAO) to review possible, reasonable dining modifications. Please visit the SDAO website at https://access.duke.edu/students to view the dining plan modification process.

MERCHANTS-ON-POINTS & FOOD TRUCKS
The Merchants-On-Points program allows you to use Food Points on your DukeCard to order from local off-campus restaurants that deliver to Duke seven days a week after 8 pm. Food trucks are also available on campus. Please visit our website for locations and times.

VENDING & MORE
As a busy, on-the-go student, there will be times when you can’t resist a snack from the vending machine or making a stop at one of the three on-campus convenience stores. In addition to the 34 on-campus dining locations, you can also use Food Points for food purchases at any of the following Duke University Stores locations:
- East Campus Store
- The Lobby Shop
- On-Campus Vending Machines

EXPERIENCE THE BRODHEAD CENTER
Located in the heart of Campus Center, the Brodhead Center is the place to gather, dine, learn and experience what makes the Duke community and campus great. This newly renovated building is the perfect location to relax before class, meet friends for lunch, check out live music in the evening, settle in for late-night study session or just hang out until whatever happens next. With 14 unique dining venues offering a wide selection of traditional meals and world flavors, you’ll find tastes you already love and discover new favorites. Beyond food, you can check out exciting performances, take a cooking class or drive cultural change at an organization event. At the Brodhead Center, spend time with friends, meet new people and create relationships that last a lifetime.
Understanding your Student Account and Bill

The Bursar’s Office maintains your student account, prepares your bills, processes your payments, and is available to answer your student account questions.

PROPOSED 2020/2021 TUITION & FEES (subject to board approval)  PER TERM

TUITION (Trinity College and Pratt Engineering)  $29,042.50

REQUIRED FEES
- Undergraduate First Time Registration *  180.00
- Student Activity Fee  139.25
- Student Services Fee  348.50
- Recreation Fee  162.75
- Health Fee  429.00
- Insurance * ** (see page 13)  3,605.00
- Mail Box Rental **  35.00
- Engineering Government Dues (Pratt students only) **  29.00
- Parking Permit * **  402.00

* assessed Fall term only  **(20/21 rate; 21/22 rate not yet finalized)

PROPOSED HOUSING (SEE PAGE 1)

<table>
<thead>
<tr>
<th>Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single – A/C</td>
<td>6,053.00</td>
</tr>
<tr>
<td>Double – A/C</td>
<td>4,582.00</td>
</tr>
<tr>
<td>Triple – A/C</td>
<td>4,086.00</td>
</tr>
<tr>
<td>Residential Programming Fee (19/20 rate; 20/21 rate not yet finalized)</td>
<td>52.50</td>
</tr>
</tbody>
</table>

PROPOSED DINING (SEE PAGE 7)

<table>
<thead>
<tr>
<th>Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>First-Year Board (required for all first-year students) ***</td>
<td>3,021.00</td>
</tr>
<tr>
<td>Plan I ***</td>
<td>824.00</td>
</tr>
<tr>
<td>Dining Fee</td>
<td>25.00</td>
</tr>
</tbody>
</table>

*** NC sales surcharge (7.5%) is not included.

For assistance with your bill or student account, please contact the Bursar’s Office.

YOUR STUDENT ACCOUNT
Your student account contains all charges from the University as well as payments made to cover those charges. Charges include tuition, fees, on-campus housing, and meal plan. They may also include Duke “FLEX” account charges (see DukeCard), additional Food Points (see Dining) and other discretionary charges. Payments to your student account include all University grants, loans, outside scholarships and all payments made on your behalf by family members and others. Bills are prepared on a regular basis and are made available to you electronically on DukeHub. The amount due on your bill reflects all charges minus all payments and any anticipated financial aid. The amount due on each billing statement should be paid by the statement due date, although tuition and term fees should be paid in full before the start of each term. Fall charges are due on the first business day in August; spring charges are due on the fourth business day in January. You may also view your up-
to-date student account history on DukeHub. If you would like to grant permission to a
parent or a third party to access your bills and student account history, please click to edit
the Relationships/Student Proxy Access section of the Profile tab on DukeHub, and follow
the instructions. You will not receive a bill via U.S. Mail—all bills will be available to you
and those to whom you delegate access electronically on DukeHub.

PAYING YOUR BILL
There are seven ways to pay your bill:
• E-Check
• Check
• Wire transfer
• Outside scholarship checks
• Monthly payments with Nelnet
• Student loans
• Parent loans

E-CHECK is a fast and convenient way to
pay your bill. To pay by e-check from a
U.S. bank account, visit DukeHub or fi-
nance.duke.edu/bursar (click the Duke-
Pay icon).

CHECK PAYMENTS should be sent to
the address listed on your bill. To ensure
prompt posting of check payments to your
student account, include a copy of your
bill. Checks should be payable in U.S.
dollars to “Duke University” and include
your name and student ID. Your check
should be drawn on a U.S. financial in-
stitution (such as Bank of America), or a
U.S. branch of your financial institution
(ex: Miami branch of Barclay’s Bank PLC).

OUTSIDE SCHOLARSHIP CHECKS should
be sent to:

Duke University Cashiering
Box 90759
Durham, NC 27708-0759

WIRE TRANSFER Duke has partnered
with Western Union and Flywire to pro-
vide international wire transfer service to
students and parents paying from abroad.
Please see finance.duke.edu/bursar and
select the International Payment by Bank
Wire icon.

MONTHLY PAYMENT PLAN Duke Uni-
versity partners with Nelnet to provide a
payment plan for current term charges.
The payment plan provides for five equal
monthly payments (Fall payments run July
1 to November 1; spring payments run
December 1 to April 1). Nelnet assesses
a non-refundable enrollment fee for each
plan term. To avoid late payment penalty
charges, you must enroll by August 1 (for
fall charges) or December 1 (for spring
charges). For more information or to en-
roll, visit duke.afford.com or contact Nel-
net at 800-722-4867.

STUDENT LOANS All first-year students
are eligible for up to $5,500 in Federal
Direct Loans. Students receiving financial
aid may already have a portion of this
eligibility included in their financial aid
award. You can contact your financial aid
counselor to request a Federal Direct Loan
if you have not already been offered one.
Private student loans are also available, if
needed. Students can apply for loans at
any time during the academic year. (Pro-
cceeds from all approved loans are posted
directly to your student account to cov-
er any outstanding charges. Any fund-
ing posted in excess of your outstanding
charges may result in a refund (see Re-
funds from Financial Aid and Loans on
the next page.).)

PARENT LOANS (PLUS) Federal Direct
Parent “PLUS” Loans are available to all
parents who are U.S. citizens or perma-
nent residents and who meet acceptable
credit requirements. Parents may use these
loans to cover educational expenses not
already covered by financial aid or outside
scholarships. Applications for the PLUS
can be submitted at any time during the
academic year. Proceeds from all approved
loans are applied directly to the student
account to cover any outstanding charges.
Any funding posted in excess of the out-
standing charges may result in a refund to
the borrower.

RESTRICTIONS
ON PAST DUE ACCOUNTS
Your bill is due before the start of each
term. If your bill becomes past due, a late
payment penalty charge (not to exceed
1.25% of the past due balance) will be
assessed on subsequent bills. Past due bal-
ances may also prevent you from registering
for classes or receiving certification of
academic credits, transcripts, or your di-
ploma, and may ultimately result in your
withdrawal from the University. If your
account remains outstanding after your
departure from Duke, it may be referred
to a collection agency and reported to a
credit bureau.

TUITION WITHDRAWAL
ADJUSTMENTS
If you withdraw from or are withdrawn by
the University, a percentage adjustment to
your tuition will occur depending on your
withdrawal date. No adjustment for man-
datory fees is made after classes begin. If
withdrawal occurs, the amount of tuition
refunded is:

Before classes begin: 100%
During 1st or 2nd week of classes: 80%
During 3rd, 4th, or 5th week of classes: 60%
During 6th week of classes: 20%
After 6th week of classes: 0%

TUITION INSURANCE
A.W.G. Dewar offers you the opportunity
to insure your tuition, room, and board
charges. Under their plan, insured stu-
dents who withdraw from school during
the semester due to illness or accident can
recover up to 75% of covered charges.
Benefits are coordinated with Duke’s tu-
iton refund policy to ensure complete
coverage for students. You will receive
plan and enrollment information this
summer. For further details, or to apply
directly online, please visit collegerefund.
com or call Dewar at 617-774-1555.
Funding Your Education with Financial Aid

Financial assistance comes in a variety of forms including grants, scholarships, loans, work study, and outside aid. The section below outlines the most common financial aid topics and offers helpful hints next to relevant sections. For specific questions or concerns regarding your financial aid, please visit our website or contact us by emailing finaid@duke.edu or calling (919) 684-6225.

How do I know how much aid I will receive?
Your award letter will list the aid you are eligible to receive, and you can also review your financial aid on DukeHub.duke.edu.

What if I did not receive an award letter? If you did not receive an award letter, something is missing from your financial aid application. Check your financial aid To-Do List on DukeHub, where financial aid application tasks with necessary links will be listed. Once your To-Do List is complete, you’re all set!

What is Work Study? Work study is a program that helps you get a part-time job, primarily on Duke’s campus. When you find a work-study job, financial aid pays a portion of your wages. Unlike grants and loans, your work-study funding is not applied to your student account or bill. Your work study earnings are paid directly to you in the form of a paycheck and can help cover expenses that don’t appear on your Duke bill, like books, travel, and personal expenses. You can earn up to the amount you have been awarded over the course of the academic year.

Can I get a job on campus? The vast majority of students are eligible to work on campus. If you’re interested in work study and don’t already have a financial aid award, simply complete the Free Application for Federal Student Aid (FAFSA). The Financial Aid Office will automatically receive your FAFSA and provide you with a work study award. You will be notified when the award is complete, so you can accept it on DukeHub. All students can find on-campus jobs posted on duke.list.duke.edu and muser.duke.edu. You can even use your work study funds to work at off-campus non-profit organizations in Durham. Check out our website for more information about finding a work study position.

What if I receive an outside scholarship? Outside scholarships benefit students by reducing or eliminating the loan and work study offer in the financial aid award. Outside scholarships do not reduce the expected family contribution. If the outside scholarship exceeds the loan and work study funds awarded, the Duke grant is reduced by the remaining balance. For more information on outside scholarships, please visit our website.

How do I buy books? Books are not billed to your student account nor does Duke issue stipends for books. Students are responsible for acquiring the books needed each semester and there are several ways you can do that. For instance, you can rent your books, buy used books, or check out the Library’s Top Textbooks Program. You can also use part of your parent contribution, finance with a loan, or pay with a refund if your financial aid is more than your bill.

You do not have to purchase your books from Duke; however, if you do buy from Duke, you have the option of using your FLEX account. You have to put money on your FLEX account to use it. You can do this directly (with cash or a debit card), or you can add funds to your FLEX account by charging your Duke student account. Charging (Flexing) purchases to your Duke student account adds that charge to your bill. All outstanding charges on your bill need to be paid to avoid holds on your registration for future classes.

How do I get a refund of my Financial Aid? If your financial aid grants and loans are more than your charges, you may receive a refund of the difference to pay for things such as books, travel, and personal expenses. Refunds are issued beginning on the first day of class and are made by direct deposit to your bank account (to any U.S. financial institution where you have a checking account). Please complete a direct deposit authorization form, available on the “Forms and Requests” tab of DukeHub, to ensure your refund reaches you.
Technology & Computers

Getting Started

The Office of Information Technology (OIT) is your source for network connectivity, software, and other IT resources at Duke. To get connected quickly to our high-tech campus, visit oit.duke.edu/about/new-duke/students. Our staff is available throughout your Duke career to help with all your technology needs.

PERSONAL COMPUTERS: The Duke Technology Center in the Bryan University Center sells computers configured specifically for Duke’s environment. If you plan to bring a computer from home, please check our recommended specifications at oit.duke.edu/help/articles/recommended-computer-specifications-oit-supported-software.

EQUIPMENT ON LOAN: We have digital cameras, microphones, chargers, iPads, calculators, and other equipment available for short-term loan. Visit us on site or reserve online at oit.duke.edu/what-we-do/services/link-equipment.

NETID, MFA, AND WIFI: Your “NetID” is your electronic key to online resources, including your Duke email account, DukeHub (course registration/grades), Sakai (course information), MyDuke (student portal), Box cloud storage and more. We’ll email your NetID to you before you arrive on campus, with instructions on how to set up a secure password. For added security, we require Multi-Factor Authentication (MFA, or two-step verification) for most online services that require a NetID. Once you have your NetID, enroll in MFA—visit oit.duke.edu/mfa. Use your NetID to connect all your devices to a secure wireless network at oit.duke.edu/wireless.

SOFTWARE: Duke provides many free or discounted software applications and packages, including Microsoft Office and Adobe Creative Cloud. To see what’s available, visit software.duke.edu.

PRINTING: Duke offers free and low-cost printing at dozens of locations throughout campus—all you need is the ePrint app on your computer or mobile device. Once you send your print job, visit any ePrint station and swipe your DukeCard. Learn more at oit.duke.edu/what-we-do/applications/eprint.

DUKE APP: Be sure to download the Duke-Mobile app—it includes an interactive campus map, dining locations, an event calendar, bus schedules, ePrint locations, and more. Available for Apple and Android devices.

LABS FOR INNOVATION: We manage several physical and virtual labs to foster creativity and innovation on campus. The new Technology Engagement Center (TEC) is the hub for technology on West Campus, featuring the Innovation CoLab’s flagship space with 3D printers, laser cutters and other digital fabrication tools. There is a arts-focused “makerspace” in the Rubenstein Arts Center, and a 3D printing lab in Lilly Library on East Campus. The Innovation Co-Lab provides workshops and lectures on coding, app development, and more. The Multimedia Project Studio in Perkins Library provides audio-visual studios and hands-on support for graphic and media projects. Virtual computing resources are also available for academic work requiring specific software packages.

FINANCIAL AID

Once during your time at Duke, you may borrow funds to purchase a computer.
Your **Duke Card** is a vital part of your life at Duke University. It serves as identification for all official interactions, provides access to everything from your residence hall to athletic events, and virtually eliminates the need to carry cash on campus. With your card, you'll be able to use your meal plan, your Food Points and your flexible spending (FLEX) account.

**Access**

**RESIDENCE HALLS AND ACADEMIC BUILDINGS**
Access to residence halls is controlled by your DukeCard. Use your card for access to your residence hall around the clock. Many other buildings on campus are locked after hours, but you'll be able to use your DukeCard to gain access if you're authorized. If you are not able to access a campus facility, you can check the status of your DukeCard to see if your card is active or inactive by visiting: https://dco31.oit.duke.edu/statuscheck/. Remember, your access may depend on attesting to the Duke Compact and COVID-19 policies, performing daily system monitoring or other factors. For more information, please visit returnto.duke.edu.

**RECREATIONAL FACILITIES**
Your DukeCard allows you to access gyms on East and West Campus, tennis courts and other recreational facilities.

**ATHLETIC EVENTS**
You'll use your DukeCard, rather than tickets, for authorized access to athletic events, including basketball and football games on campus.

**REPORT A LOST CARD IMMEDIATELY**
If you lose your card, log into the eAccounts portal, dco31.oit.duke.edu/mydukecard/ to suspend your card; this process blocks use of your account funds and access privileges.

**Accounts**

**DINING**
As a first-year student, you are required to participate in a dining board plan, and you'll use your DukeCard for access to the dining halls. For more information, see the Dining section of this book or visit dining.duke.edu.

**FLEX ACCOUNT**
Your DukeCard comes with your FLEX account set up for you. When you add credit to your FLEX account, you'll be able to use campus laundry machines (very important!) and buy everything including food at campus dining facilities, stores, vending machines and even textbooks. You can add funds to your FLEX account with cash, check, debit card or Bursar charge. Visit DukeCard, dukecard.duke.edu/ for more information.

**IMPROPER USE**
If you see anyone propping a door open, abusing a DukeCard reader, or using someone else's card, please notify Duke Police at 919-684-2444.

**ACCOUNT STATEMENTS**
You can get your dining points and FLEX statements online through the eAccounts portal, dco31.oit.duke.edu/mydukecard/ or the eAccounts mobile app. Available information includes starting and ending account balances, an itemized list of all transactions for the current month and statements for the previous six months.

**PROBLEM RESOLUTION**
If you believe your account was improperly charged, take a copy of your sales receipt or account statement to the location where the transaction occurred. For other account issues, contact the DukeCard Office at 919-684-5800.
MANDATORY ONLINE TRAINING

Sexual Assault Prevention for Undergraduates

As a member of the Class of 2025, you are required to complete Sexual Assault Prevention for Undergraduates (SAPU), an online, science-based course, before you arrive on campus. SAPU provides detailed information about the importance of values and the aspects of healthy and unhealthy relationships. The training also discusses decisions regarding sexual activity and sexual assault. Whether you plan to engage in sexual activity or not, the goals of the course are to help you make well-informed decisions about consent, relationships and address the behavior of your peers.

The SAPU course has a Part 1 and a Part 2. The course takes 60 minutes to complete. You will need to have Part 1 completed by TBD. Approximately eight weeks after completing the exams to Part 1 of SAPU, you will be notified to complete Part 2 by TBD. You will not satisfy the university requirement to complete SAPU until you have completed the exam at the end of Part 2. In July you will receive detailed instructions via email and a reminder on MyDuke about beginning SAPU.

F.A.Q.

Can I start working on Sexual Assault Prevention for Undergraduates (SAPU) now? Thanks for your eagerness; however the course is not available until July. You will receive an email with detailed instructions July 2021. This will give you approximately three weeks to complete Part 1 SAPU. You will also be able to access log-on information at studentaffairs.duke.edu/SAPU1stYears.

I am not sexually active. Do I have to complete the course? Yes. The course addresses issues about sexual activity and safety that can impact you whether you choose to engage in sexual activity or not.

Can my parents take the course? Your parents may not take the course. Your parents can access information about the program at studentaffairs.duke.edu/SAPU1stYears.

DATES AND DEADLINES

X Receive email with instructions for beginning Sexual Assault Prevention for Undergraduates course.

X DEADLINE: Part 1 of the online course must be completed and passed.

X DEADLINE: Part 2 must be completed and passed.

TECHNICAL SUPPORT

Click the “Help” button in top right corner of screen or call 866-384-9062.

All other questions SAPUndergrad@duke.edu
Wellness at Duke Module

Your Duke experience will be defined by virtually limitless access to academic opportunities and resources that will help you grow both personally and professionally. It will also be a time of vast freedom coupled with newfound responsibilities where you will have the chance to make choices that best align with your values and enhance your wellbeing. Throughout this Wellness Module you will learn how to navigate many aspects of Duke social culture while keeping your personal wellness in mind - managing stress by prioritizing self-care and focusing on the present moment.

One part of this module will discuss the choice regarding substance use. Approximately 70% of incoming, first-year students do not drink alcohol before they come to Duke, but the desire for inclusion and social acceptance pressures some students to start drinking once they arrive, even though it may not align with their values. When these students who have never drank before try to “keep up” with their peers, they are putting themselves at risk for alcohol-related injury or problems like alcohol poisoning, which can result in needing medical assistance or being transported to the hospital. This module will provide you with information to assist you in the development of an action plan so you are equipped to make decisions that align with your values and goals while keeping you safe.

This Wellness Module is the first step in providing information to help you make well-informed decisions regarding your own wellness practices, alcohol-related risks, and Duke social culture.

Part 1 of this module will take approximately 20 minutes to complete and must be completed in one sitting. Once you complete Part 1 you will receive instructions on how to complete Part 2. Part 2 will take approximately 60 minutes to complete and must be completed in one sitting.

F.A.Q.

Can I go ahead and complete the Wellness at Duke module now?
Thanks for your eagerness; however, Part 1 will not be available until the beginning of July. You will receive an email with detailed instructions July 1. This will give you approximately three weeks to complete Part 1.

I don’t drink. Do I have to complete the module?
Yes. The survey will address the drinking behavior of others and how to handle situations involving alcohol at Duke and elsewhere. It also includes developing your own wellness practices and insight into Duke social culture.

Can my parents take the module for me?
Your parents may not take the module for you. This module was designed with you in mind for your own personal benefit. Your privacy is important to us, so when taking the module find a space that will allow you to answer all questions honestly.
Duke University is a safe and healthy place for students to learn, grow and enjoy their college experience. Your safety and health are our top priorities. Here's a quick overview of what to expect and how to access resources at Duke.

**Security**
Duke has many resources dedicated to the community's security. This includes strong partnerships between Student Affairs, Counseling and Psychological Services (CAPS), Duke University Police Department, and others. The police department at Duke is a full-service department with a 24-hour communications center, security officers and commissioned police officers. Duke encourages you to be alert and aware of your surroundings at all times—whether at work, in class, at home or at a social gathering. Students are reminded to lock their doors, not to walk alone at night and to avoid unfamiliar, dimly lit areas. You're also urged to avoid risky behavior, such as excessive drinking, which may lead to negative consequences.

The majority of reported campus incidents involve property thefts that can be avoided with simple steps like locking doors or vehicles and not leaving personal property and electronic devices unattended or in plain view.

**Safety and Security Notifications**
In the event of a significant campus emergency or specific crime, Duke has various methods to alert you as soon as possible, including:

- **Email**: Depending on the nature and location of an emergency, Duke may send a "DukeALERT" email. Update your contact information in DukeHub (dukehub.duke.edu), making certain that addresses, phone numbers and email are current.

- **Outdoor Warning System**: Sirens may broadcast alerts.

- **Text Message**: A message may be sent to students’ mobile devices.

- **Web**: Emergency information will be posted on main Duke websites and emergency.duke.edu.

- **Phone**: Messages will be on 919-684-INFO (4636). Add this number to your phone.

- **Direct Contact**: HRL staff may post emergency notices and safety information in residence halls, if circumstances allow.

- To learn more about safety and police services, please visit police.duke.edu and read our Annual Security Report.

---

**DIGITAL DISPLAYS**
Large screen displays are located at prominent locations across campus and will display emergency messages when circumstances merit.

**SAFETY RESOURCES AND SERVICES**
- Van rides that operate at certain hours and within a boundary
- Read Duke's Annual Clery Security Report (campus crime statistics) and watch safety videos at police.duke.edu
- Education in crime prevention and more

**ACT FAST!**
Please report any suspicious activity, stalking, assaults, harassment or other concerning behavior immediately to Duke Police.

- Emergency: 9-1-1
- Non-emergency: 919-684-2444
STAYING CONNECTED
The free Duke LiveSafe mobile app offers simple, two-way communication between students and Duke Police. Students can report tips by text, photo or video using a smartphone about anything from an accident and safety hazard to suspicious activity and assault. The app also features GPS technology to allow friends and family to SafeWalk students virtually to a destination and quick access to emergency calls to Duke Police or 9-1-1. Download LiveSafe via Apple and Android app stores, or go to links.livesafemobile.com/Duke.

DUKE STUDENT WELLNESS
In the heart of campus, the Student Wellness Center and the integration of services function as an example of the collaborative spirit unifying mental health, physical health and holistic wellness. When we as community members are actively caring for ourselves and one another, the community becomes strong and healthy. There is no "right way" of wellness that can be applied to all people, but there are common elements to guide us: exceptional care and coaching, guiding proactive wellness choices, assisting with health needs and supporting the path to greater personal success and happiness. Duke continually strives to be a community that encourages caring and compassion for each of our members. https://studentaffairs.duke.edu/wellness

HEALTHCARE SERVICES
We offer a wide range of healthcare services, many of which are covered by the student health fee, including:
- Primary Care
- Counseling and Psychological Services
- Nutrition Services
- Pharmacy
- Physical Therapy
- Dental Care
- Laboratory
- Immunizations
- Allergy Clinic
- Travel Clinic

As a part of Duke’s efforts to preserve a living and working environment supportive of behaviors that contribute to the physical health and wellbeing of all community members, beginning in 2020 the use of tobacco products including electronic smoking devices such as e-cigarettes and vaping products, cigarettes, cigars, cigarillos and hookahs will be prohibited in all buildings and grounds owned or leased by Duke University.
Medical Insurance

SHOW TO YOUR PARENTS OR GUARDIAN.

ACTION REQUIRED OF EVERY STUDENT.

All students enrolled at Duke are required to maintain adequate medical insurance, as defined by Duke University. Duke offers a Student Medical Insurance Plan (SMIP) that is tailored to a Duke student’s specific needs in Durham, NC. General information about SMIP is available on the Student Health website, studentaffairs.duke.edu/studenthealth/health-insurance. This summer, every student will be automatically charged for Duke SMIP. You will need to enroll in Duke’s plan, or you can follow the steps to submit a waiver, which, if approved, confirms your current policy is sufficient and the charge will be removed from your bill. You will receive an email with more specifics in June.

IF YOU HAVE INSURANCE:
You may be able to keep your current policy as long as it meets certain criteria outlined below. You will need to submit a form online at Forms and Requests on dukehub.duke.edu to remove the Duke SMIP charge, and it will have to be approved. If the submitted waiver form does not meet the criteria for exemption, you will have to enroll in Duke’s SMIP.

CRITERIA FOR ADEQUATE COVERAGE:
• The student does not hold an F1 or J1 visa
• The claims administrator is based in the United States and has a U.S. telephone number and address for submission of claims and the insurance policy has not been issued outside the U.S.
• The policy is not a traveling policy
• The plan provides both emergency and nonemergency health care and mental health benefits in the Durham, NC area
• The plan has participating hospitals, physicians, pharmacies and mental health providers in the Durham, NC area to include Duke Medicine
• The plan provides inpatient and outpatient mental health care (with at least 30 visits per year) and chemical dependency benefits are comparable to the coverage provided by the Duke SMIP
• The plan provides coverage for prescription medication
• The lifetime benefit is at least $500,000 or more

Please note: Out-of-state Medicaid and state Children’s Health Insurance Plans, HMOs and Kaiser Insurance do not cover non-emergency care in Durham and DO NOT qualify for a waiver. While your current insurance policy may be sufficient, you may still want to consider that it may not provide the kind of coverage provided by our student plan.

IF YOU DO NOT HAVE INSURANCE OR IF YOUR POLICY DOES NOT MEET DUKE’S CRITERIA:
You must enroll in Duke’s insurance via DukeHub (dukehub.duke.edu). A charge for the SMIP will be placed on your tuition bill/bursar account. If you have insurance but need to enroll in SMIP instead, please request a certificate of creditable coverage (proof of insurance coverage letter) from insurance@studentaffairs.duke.edu. You will have 30 days from the effective date (8/1) of the student plan to terminate your current plan. Enrolling in SMIP is considered a qualifying life event (QLE).

FINANCIAL AID RECIPIENTS
If you are currently receiving need-based financial aid, you may be eligible to have the cost of the Duke SMIP covered by grant assistance. Please refer to the financial aid website at financialaid.duke.edu/health-insurance for a step-by-step guide to complete this requirement. If you receive Duke University grant aid and are required to purchase Duke insurance, your grant aid will be increased to cover the cost once you complete the process.

INTERNATIONAL STUDENTS
If you are an international student holding an F1 or J1 Visa, participation in the Duke SMIP is mandatory. You will be automatically enrolled, so no action is required on your part. Please note that travel insurance or medical insurance policies issued from your country of origin or outside the U.S. will not be acceptable as a means to waive the Duke SMIP.

DUKE INSURANCE INFORMATION
Calvin Vennie
Insurance Coordinator
919-684-1000 or insurance@studentaffairs.duke.edu

For open enrollment, call 919-684-1000 studentaffairs.duke.edu/studenthealth/health-insurance

STUDENT BLUE PLAN COVERAGE
http://studentbluenc.com/#/duke/benefits

TO RECAP
• All students will need to go to DukeHub and complete the online health insurance form.

• A charge for SMIP will be placed on your tuition bill/bursar account. This charge may be waived if you provide adequate proof of coverage under another health insurance plan.

• You must complete either the enrollment or waiver process within the open enrollment period, which is the only time when charges can be made to insurance plans during the year. Duke’s open enrollment period is between mid-June and mid-September.

• Failure to complete the requirement will result in a delay in coverage or a charge.
North Carolina state law (General Statutes §130A 152–157) requires that all students entering college present a certificate of immunization that documents that the student has received all immunizations required by law. While your state or country of origin may have different immunization requirements, you must comply with North Carolina laws and Duke requirements.

**MANDATORY Steps for Immunization Compliance:**

**STEP 1:** Complete the online Tuberculosis Screening Questionnaire:
https://redcap.duke.edu/redcap/surveys/?s=CEYNR3DPN9

**STEP 2:** You will receive an email after completing this questionnaire. Print the PDF and follow the instructions provided.

**STEP 3:** Have a doctor’s office, clinic or health department complete the Mandatory Immunization Requirements Form. **FORMS CANNOT BE SIGNED BY FAMILY MEMBERS.**

**STEP 4:** Click on the Immunizations tab in the New Student Checklist or go to studentaffairs.duke.edu/studenthealth, click on the Immunization Compliance tab, and log into the “Student Health Gateway.” Click the “Forms” tab and complete the “Immunizations” page in EMF Forms.

**STEP 5:** Submit your signed Mandatory Immunization Form and your TB Screening Questionnaire (along with any additional testing or documents if applicable) via one of the methods below:

- **Email:** Immunizations@duke.edu (preferred method)
- **Fax:** 1-919-681-7386

**IMPORTANT!**

You MUST enter the information online before you fax or email your completed forms to avoid delays processing your information.

Keep a copy of all forms and correspondence for your records and bring them with you. This will help resolve any problems that may arise.

**Forms must be signed by your clinician and received by Duke Student Health by June 15.**

You will not receive your room key on Move-In Day if requirements are not met. Failure to meet requirements may lead to withdrawal from classes and limited access to Duke resources.

You may obtain any needed immunizations from your private physician, local health department or Duke Student Health Services.
### Duke University Mandatory Immunization Requirement Form for Undergraduates 2021-2022

**Last Name:** ______________________________________ **First Name:** ______________________________________ **MI:** __________________

**Duke Unique ID:** __________________ **Date of Birth:** __/__/____

### SECTION A: REQUIRED

**Forms are due: June 15 for fall admission, December 15 for spring admission. Information must be in English.**

<table>
<thead>
<tr>
<th>Immunization Name</th>
<th>MM/DD/YYYY</th>
<th>MM/DD/YYYY</th>
<th>MM/DD/YYYY</th>
<th>MM/DD/YYYY</th>
</tr>
</thead>
<tbody>
<tr>
<td>DTaP/DTP/Td</td>
<td>(All students must submit documentation of 3 doses of tetanus. One MUST be a Tdap. One must be within the last 10 years.)</td>
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<tr>
<td>Tdap</td>
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<tr>
<td>MMR (Measles, Mumps, Rubella)</td>
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<tr>
<td>Measles (single antigen 2 required on or after first birthday) OR positive titers (lab reports must be attached)</td>
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<tr>
<td>Mumps (single antigen 2 required on or after 1-year first birthday)</td>
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<td></td>
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<tr>
<td>Rubella (single antigen 1 required on or after first birthday)</td>
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<tr>
<td>Hepatitis B (Complete series required if born on or after 7/1/94. The state of NC does not accept titers for this requirement. Specify vaccine type and list dates below.)</td>
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<tr>
<td>Engerix-B (3 doses required) OR Heplisav-B (2 doses required)</td>
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<tr>
<td>Covid-19</td>
<td>Brand</td>
<td></td>
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</tr>
<tr>
<td>Meningococcal ACWY (Booster required after age 16.)</td>
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<tr>
<td>Varicella (chickenpox) (One of the following is required if born on or after April 1, 2001.)</td>
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<tr>
<td>Varicella vaccine (2 doses required) OR Varicella IgG positive titer (lab report must be attached)</td>
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</tr>
<tr>
<td>Polio (Complete series required for students under 18 years old.)</td>
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</tbody>
</table>

**TB Screening Questionnaire must be completed online:** [https://redcap.duke.edu/redcap/surveys/?s=CEYNR3DPN9](https://redcap.duke.edu/redcap/surveys/?s=CEYNR3DPN9)

**After completion, print and submit with this form.** Attach testing/treatment if applicable.

### SECTION B: OPTIONAL (NOT REQUIRED)

<table>
<thead>
<tr>
<th>Immunization Name</th>
<th>MM/DD/YYYY</th>
<th>MM/DD/YYYY</th>
<th>MM/DD/YYYY</th>
<th>MM/DD/YYYY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meningococcal B</td>
<td>(This does not fulfill the Meningococcal ACWY requirement above.)</td>
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<tr>
<td>Bexsero</td>
<td>OR</td>
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<tr>
<td>Trumenba</td>
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<tr>
<td>HPV (Gardasil 4 or Gardasil 9)</td>
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<tr>
<td>Twinrix (Hepatitis A/B combination)</td>
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</tr>
<tr>
<td>Hepatitis A</td>
<td></td>
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<tr>
<td>Ixiaro (Japanese Encephalitis)</td>
<td></td>
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<tr>
<td>Typhoid (specify vaccine)</td>
<td>Oral</td>
<td>IM</td>
<td></td>
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<tr>
<td>Yellow Fever</td>
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<td></td>
<td></td>
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<tr>
<td>Rabies</td>
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</tbody>
</table>

**Provider Name (print)________________________** **Title_________** **Date__________**

**Provider Signature________________________** **Office Phone #________________________**

**Address/Official Stamp________________________**

**Official stamp with authorized signature from MD, DO, PA, NP, RN, or LPN required.**

**DUKE DOES NOT ACCEPT FORMS SIGNED BY FAMILY MEMBERS**

**Email to: immunizations@duke.edu (preferred method)**

**Fax to: 919-681-7386**

**IMPORTANT! KEEP A COPY OF THIS PAGE AND ALL LAB/CHEST X-RAY REPORTS FOR YOUR RECORDS.**
Don’t forget this. It’s important!

Complete form on reverse side and submit by June 15, 2021.
Before registration, please read this section about academic requirements and policies.

Academics.............................................................. 1

AP Credits
  Pratt ................................................................. 4
  Trinity ............................................................... 9

Focus Program
  Pratt................................................................. 10
  Trinity ............................................................. 14

Disability Services
  Pratt................................................................. 14
  Trinity ............................................................. 18
MAJORS AND MINORS

African and African American Studies (AAAS)

Art History (ARTHIST)

Art History: Architecture

Art History: Museum Theory & Practice

Asian and Middle Eastern Studies (AMES)

Biology (BIOLOGY)

Biophysics (BPHY) - no minor

Brazilian & Global Portuguese Studies

Chemistry (CHEM)

Classical Civilization: Ancient History, Archaeology, Lit and Culture

Classical Languages: Greek and Latin

Computer Science (COMPSCI)

Cultural Anthropology (CULANTH)

Dance (DANCE)

Earth and Climate Sciences (EOS)

Economics (ECON)

English (ENGLISH)

Environmental Sciences (ENVIRON) - no minor

Environmental Sciences and Policy

Evolutionary Anthropology (EVANTH)

French and Francophone Studies

Gender, Sexuality and Feminist Studies (GSF)

German Studies (GERMAN)

Global Cultural Studies in Literature (LIT)

Global Health (GLHLTH) - co-major

History (HISTORY)

International Comparative Studies (ICS) - no minor

Italian Studies (ITALIAN)

Linguistics (LINGUIST)

Mathematics (MATH)

Medieval and Renaissance Studies (MEDREN)

Music (MUSIC)

Neuroscience (NEUROSCI)

Philosophy (PHIL)

Physics (PHYSICS)

Political Science (POLSCI)

Program II - alternative major

Psychology (PSY)

Public Policy Studies (PUBPOL) - no minor

Russian

Slavic and Eurasian Studies (SES)

Sociology (SOCIOl)

Spanish and Latin American, and Latino/a Studies (SPANISH)

Statistical Science (STA)

Theater Studies (THEATRST)

Visual Arts (ARTSVIS)

Visual & Media Studies (VMS)

Visual & Media Studies: Cinematic Arts

INTERDEPARTMENTAL MAJORS

(split among two departments)

IDM: Ancient Religions & Society

IDM: Data Science - Computer Science and Math

IDM: Linguistics and Computer Science

IDM - ICS and Gender, Sexuality & Feminist Studies

UNIQUE MINORS

(Most majors have a minor; these programs are minors without a matching major)

Classical Archaeology

Cinematic Arts

Computational Biology and Bioinformatics

Creative Writing (ENGLISH)

Education (EDUC)

Financial Economics

Greek (GREEK)

Inequality Studies

Latin (LATIN)

Medical Sociology

Music Theater

Photography

Polish Culture and Language (SES)

Russian Culture and Language (RUSSIAN)

Russian and East European Literature in Translation (RUSSIAN)

Sexuality Studies

CERTIFICATES

Child Policy Research (CHILDPOl)

Civic Engagement & Social Change (CESC)

Decision Sciences (DECISION)

Documentary Studies (DOCST)

East Asian Studies (EAS)

Energy and the Environment (ENRENV)

Ethics & Society (ETHICS)

Global Development Engineering

Human Development (HUMANDEV)

Human Rights (HMNRGT)

Information Science and Information Studies (ISS)

Innovation & Entrepreneurship (IECP)

Islamic Studies

Jewish Studies (JEWISHST)

Latin American Studies (LATAMER)

Latino/a Studies in the Global South (LSGS)

Marine Science and Conservation Leadership (MSCL)

Markets and Management Studies (MMS)

Philosophy, Politics, and Economics (PPE)

Policy Journalism and Media Studies (PJMS)

Science and Society (GSP)

Sustainability Engagement (SUSTN)

PRATT SCHOOL OF ENGINEERING

MAJORS

Biomedical Engineering (BME)

Civil Engineering (CE)

Electrical and Computer Engineering (ECE)

Environmental Engineering (EnVE)

Mechanical Engineering (ME)

MINORS

Energy Engineering*  
Electrical and Computer Engineering

CERTIFICATES

Aerospace Engineering

Architectural Engineering

Energy and the Environment

Global Development Engineering

* for Pratt students only

MAJOR/MINOR AND CERTIFICATE WEBSITES:

trinity.duke.edu/undergraduate/majors-minors

trinity.duke.edu/undergraduate/certificates

pratt.duke.edu/undergrad/degrees

advising.duke.edu/students/majors-certificates

CONTACTS

Academic Advising Center  
phone: 919-684-6217  
fax: 919-684-4515  
email: advising@duke.edu  
url: advising.duke.edu

Pratt School of Engineering Undergraduate Education Office  
phone: 919-660-5996  
email: pratt-advising@duke.edu  
url: pratt.duke.edu/undergrad/students/first-year

Office of the University Registrar  
phone: 919-684-2813  
fax: 919-684-4500  
email: registrar@duke.edu  
url: registrar.duke.edu

Office of Information Technology  
(phone: 919-684-2200  
email: help@oit.duke.edu  
url: oit.duke.edu
The Pratt School of Engineering

Academics

This section, along with the Registration instructions in the next section, provides you with a framework for understanding your first semester of Pratt academics and includes instructions about how to register for fall classes. In this section you will find information about course placement, advising, academic resources and other opportunities at Duke. This information is sufficient to help you prepare a schedule of classes for the Fall Semester. Keep in mind Pratt and Trinity requirements are different. Accordingly, this Blue Book contains Pratt-specific information.

After you arrive at Duke in August, you will be able to explore all of Duke's many curricular and co-curricular academic opportunities. During the semester, you will also have time to meet with your Faculty Advisor and other academic mentors. Read both the “Learning at Duke” and “Registration” tabs carefully, and refer back to each section frequently. If you need another copy of the Blue Book, you can find one at pratt.duke.edu/undergrad/students/first-year.

Finally, be sure to check your Duke email account regularly over the summer and once you are on campus. Your Duke email is how we will communicate information for which you are responsible.

Pratt School of Engineering Undergraduate Education Office
Website: pratt.duke.edu/undergrad/students/first-year
Phone: 919-660-5996
Email: pratt-advising@duke.edu
Address: 305 Teer Building (West Campus)
Hours: Monday-Friday, 8:30 am-5:00 pm, EDT
Facebook pages: Duke Engineering; and E-Team: Pratt Undergraduate Peer Advising
Instagram pages: @prattdeans AND @dukeengineering

DON'T WAIT! CHECK YOUR DUKE EMAIL.

Faculty advisors, deans, faculty and staff use Duke email as an official means of communicating information over the summer and during the academic year. Students are responsible for reading and responding in a timely manner.

*Engineering students building schools in Uganda.*
Pratt Curriculum Requirements

For Pratt curriculum requirements, go to:
pratt.duke.edu/undergrad/policies/3505

For information on graduation requirements for each Engineering major, see:
pratt.duke.edu/undergrad/degree-programs/bse

For information about Trinity Majors, Minors, and Programs, visit:
trinity.duke.edu/undergraduate/majors-minors

Course Information

COURSE LOAD
You are expected to enroll in a minimum of four 1.0 credit courses each semester. You are allowed to enroll in a maximum of 4.5 credits this fall. This is because we would like you to have plenty of time to experience Duke courses, develop new friendships, explore opportunities and transition well to campus life.

COURSE NUMBERS
Courses numbered 199 or less are introductory courses. Courses numbered from 200 through 399 are mid-level undergraduate courses. Both, introductory and mid-level courses are open to all undergraduate students. However, you should check the course description and instructor's synopsis in Duke Hub to make sure the course is suitable for you and that you meet the course requirements. If you have any doubts, check with an academic dean in Pratt during the summer and then discuss this with the instructor during the first class.

CREDITS
Most academic courses carry 1.0 credit. A one-credit course typically meets for three or four hours each week. Engineering courses, as well as courses in the natural sciences, math and computer science may also include a required laboratory or discussion (for no additional credit). A few language departments offer intensive courses that count for 2.0 credits. Partial-credit courses include music lessons, physical education, dance and house courses (usually .25 or .5 credits). You need a total of 34 course credits to graduate. Note: Pratt does not count House courses toward degree requirements.

CROSS-LISTED COURSES
Occasionally a course will be sponsored or cross-listed in two or more departments. For example, the course “Biological Bases of Behavior” is listed as both PSY 106 and NEUROSCI 101. They are both the same class, and you can register for whichever subject meets your needs.

PERMISSION NUMBERS
Some courses may require you to have a permission number from the instructor before enrolling. This is also noted in the enrollment information panel of each course. You will need to contact the instructor, and ask for a permission number. You can add these courses to your bookbag, but DukeHub will only enroll you during registration if you have received a permission number from the instructor and have entered it into DukeHub. Enrolling in any class during the second week of a semester also requires a permission number.

PREREQUISITES
Some courses will require you to have AP credit, credit for a Duke course or some other substantial background before enrolling. This information is noted in the course details in DukeHub. If you do not meet the prerequisite, although you can add the class to your shopping cart, the system will only allow you to enroll during registration if your prerequisite credit is met.
Credit for College-Level Work Completed Before Enrolling at Duke

You may be able to receive credit for coursework or examinations that you complete prior to matriculation at Duke. This section contains information to guide you through the transfer request process by credit type.

PRE-COLLEGE WORK
There are three types of pre-college work that we recognize:

• Advanced Placement exams (AP)
• International Placement Credit exams (IPC)
• Pre-matriculation courses (PMC)

Each of these is handled a little differently, and each is explained below.

All course equivalents for your Duke-recognized AP, IPC and PMC credits will be listed on DukeHub in the Academics section under the Student Test Credit window and on your Duke transcript after Duke has received the appropriate documentation. These credits can fulfill prerequisites or graduation requirements, depending on the major and program. Pratt students are allowed to count more than two AP or IPC Credits that can count toward the 34 credits for graduation. It is possible to use a maximum of two AP or IPC credits to satisfy the Pratt social sciences/humanities (ss/h) requirement, in addition to the few exceptions noted on the AP table (p. 4).

AP and IPC credits are reviewed and awarded by the Office of the University Registrar. Be sure to have your official scores sent to them for review. For more information on AP and IPC, visit the link pratt.duke.edu/undergrad/policies/3483.

AP EXAMS
In order to receive credit for your AP exams, you must request your official scores be transmitted directly to the Office of the University Registrar by AP Services.

The AP table outlines the AP exams that Duke recognizes, scores required for corresponding Duke course equivalent and placement guidelines. If you have asked AP Services/College Board to report your scores to Duke, they will be received and evaluated by the Office of the University Registrar, usually in the first week of July. To confirm if your AP credits have arrived at Duke and have been added to your record, go to your Academics page in DukeHub and view the Student Test Credit box. Your official AP credits will be listed there. If you have not sent your scores to Duke, do so as soon as possible.

SEND IN YOUR AP SCORES!
In order to receive credit for your AP exams, you must request your official scores be transmitted directly to the Office of the University Registrar.

To send your AP scores to Duke, contact:

AP Services
PO Box 6671
Princeton, NJ 08541-6671
Phone: 888-225-5427
(or 212-632-1780 for international callers)

Duke’s CEEB # is 5156.
url: apscore.org

Questions about the receipt of your scores should be directed to:

Office of the University Registrar
Box 104804
Duke University
Durham, NC 27701
phone: 919-684-2813
fax: 919-684-4500
email with questions: registrar@duke.edu
url: registrar.duke.edu
### AP Course Equivalent & Placement Eligibility

<table>
<thead>
<tr>
<th>AP EXAM:</th>
<th>SCORE</th>
<th>DUKE CREDIT:</th>
<th>ELIGIBLE TO TAKE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts: Art History</td>
<td>5</td>
<td>ARTHIST 20</td>
<td>200-400 level courses</td>
</tr>
<tr>
<td>Arts: Studio Art: 2-D Design</td>
<td>5</td>
<td>ARTSVIS 21</td>
<td>Advanced level courses</td>
</tr>
<tr>
<td>Arts: Studio Art: 3-D Design</td>
<td>5</td>
<td>ARTSVIS 21</td>
<td>Advanced level courses</td>
</tr>
<tr>
<td>Arts: Studio Art: Drawing</td>
<td>5</td>
<td>ARTSVIS 21</td>
<td>Advanced level courses</td>
</tr>
<tr>
<td>Biology</td>
<td>4</td>
<td>BIOLOGY 20 (A)</td>
<td>BIOLOGY 20L or 202L (Fall and Spring)</td>
</tr>
<tr>
<td>Biology</td>
<td>5</td>
<td>BIOLOGY 21</td>
<td>BIOLOGY 20L (Spring only), or BIOLOGY 20L or 202L (Fall and Spring)</td>
</tr>
<tr>
<td>Chemistry</td>
<td>4</td>
<td>CHEM 20 (B)</td>
<td>CHEM 110DL (Fall Term Only) or 101DL (All Terms)</td>
</tr>
<tr>
<td>Chemistry</td>
<td>5</td>
<td>CHEM 21 (B)</td>
<td>CHEM 201DL/002 or 110DL (Fall Term Only), 201DL (All Terms)</td>
</tr>
<tr>
<td>Computer: Language And Culture</td>
<td>4/5</td>
<td>CHINESE 203</td>
<td>204 or 200-400 level courses depending on placement score</td>
</tr>
<tr>
<td>Computer Science: Principles</td>
<td>5</td>
<td>COMPSCI 92L</td>
<td>Any Computer Science course</td>
</tr>
<tr>
<td>Computer Science: A</td>
<td>4/5</td>
<td>COMPSCI 101L</td>
<td>COMPSCI 201 (A&amp;S only, No Pratt Credit)</td>
</tr>
<tr>
<td>Economics: Microeconomics</td>
<td>4/5</td>
<td>ECON 21</td>
<td>ECON 101, ECON 201 if a student has credit for both ECON 21 and 22</td>
</tr>
<tr>
<td>Economics: Macroeconomics</td>
<td>4/5</td>
<td>ECON 22</td>
<td>ECON 101, ECON 201 if a student has credit for both ECON 21 and 22</td>
</tr>
<tr>
<td>English: Language &amp; Composition</td>
<td>4/5</td>
<td>ENGLISH 20</td>
<td>Any course except ENGLISH 20</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>4/5</td>
<td>ENVIRON 20</td>
<td>ENVIRON 201</td>
</tr>
<tr>
<td>French: Language &amp; Culture</td>
<td>5</td>
<td>FRENCH 204</td>
<td>Any 300 level FL course except FRENCH 302</td>
</tr>
<tr>
<td>German: Language &amp; Culture</td>
<td>4</td>
<td>GERMAN 29</td>
<td>GERMAN 204 or 305S</td>
</tr>
<tr>
<td>German: Language &amp; Culture</td>
<td>5</td>
<td>GERMAN 29</td>
<td>GERMAN 305S or above</td>
</tr>
<tr>
<td>History: World</td>
<td>4/5</td>
<td>HISTORY 21 (F)</td>
<td>Any course. AP cannot be used toward major requirements</td>
</tr>
<tr>
<td>History: United States</td>
<td>4/5</td>
<td>HISTORY 23 &amp; 24 (F)</td>
<td>Any course. AP cannot be used toward major requirements</td>
</tr>
<tr>
<td>History: European</td>
<td>4/5</td>
<td>HISTORY 25 &amp; 26 (F)</td>
<td>Any course. AP cannot be used toward major requirements</td>
</tr>
<tr>
<td>Human Geography</td>
<td>NO CREDIT</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Italian: Language &amp; Culture</td>
<td>4</td>
<td>ITALIAN 203</td>
<td>ITALIAN 204</td>
</tr>
<tr>
<td>Italian: Language &amp; Culture</td>
<td>5</td>
<td>ITALIAN 204</td>
<td>Any 300 level course</td>
</tr>
<tr>
<td>Japanese: Language &amp; Culture</td>
<td>4/5</td>
<td>JAPANESE 203</td>
<td>JAPANESE 204 or 305 depending on placement score</td>
</tr>
<tr>
<td>Latin</td>
<td>4</td>
<td>LATIN 25</td>
<td>LATIN 204</td>
</tr>
<tr>
<td>Math: Calculus Ab</td>
<td>5</td>
<td>MATH 21</td>
<td>MATH 122L (Fall) or 122L (Spring)</td>
</tr>
<tr>
<td>Math: Calculus Bc</td>
<td>4</td>
<td>MATH 21 (C)</td>
<td>MATH 122L (Fall) or 122L (Spring)</td>
</tr>
<tr>
<td>Math: Calculus Bc</td>
<td>5</td>
<td>MATH 21 &amp; 22 (C)</td>
<td>MATH 221, 218, 212 or 202</td>
</tr>
<tr>
<td>Music: Theory</td>
<td>4/5</td>
<td>MUSIC 161-1</td>
<td>Any course except MUSIC 161-1</td>
</tr>
<tr>
<td>Physics C: Mechanics</td>
<td>4/5</td>
<td>PHYSICS 25 (D)</td>
<td>Consult department</td>
</tr>
<tr>
<td>Physics C: Electricity &amp; Magnetism</td>
<td>4/5</td>
<td>PHYSICS 26 (D)</td>
<td>Consult department</td>
</tr>
<tr>
<td>Physics &amp; 2, Algebra-Based</td>
<td>NO CREDIT</td>
<td>N/A</td>
<td>Consult department</td>
</tr>
<tr>
<td>Pol Sci: United States Government &amp; Politics</td>
<td>4/5</td>
<td>POLSCI 20</td>
<td>Any 200-400 level course</td>
</tr>
<tr>
<td>Pol Sci: Comparative Government &amp; Politics</td>
<td>4/5</td>
<td>POLSCI 21</td>
<td>Any 200-400 level course</td>
</tr>
<tr>
<td>Psychology</td>
<td>5</td>
<td>PSY 11</td>
<td>Any course. AP cannot be used toward major requirements</td>
</tr>
<tr>
<td>Spanish: Language &amp; Culture</td>
<td>5</td>
<td>SPANISH 204</td>
<td>Any 300 level course</td>
</tr>
<tr>
<td>Spanish: Literature &amp; Culture</td>
<td>4/5</td>
<td>SPANISH 204</td>
<td>ANY 300 LEVEL COURSE</td>
</tr>
<tr>
<td>Statistics</td>
<td>5</td>
<td>STA 20 (E)</td>
<td>STA 101, 102 OR 199</td>
</tr>
</tbody>
</table>

* Some courses (for example Biology 21L, Econ 210L, Math 202, 212, 218, 221 and Physics) have pre-requisites that you will need to have before you can enroll; pre-requisites are listed on the class detail page for each course. AP credit in English does not exempt any student from WRITING 101.

a **BIOLOGY:** Must have earned Chem 21, 101DL or 110DL credit in order to enroll in Biology 21L.

b **CHEMISTRY:** CHEM 110DL is only offered in the fall. There is a section of CHEM 201DL (002) that is for first-year students and that is offered only in the fall. In the Pratt School of Engineering, CHEM 20 never only satisfies the Biomedical Engineering chemistry requirement. Biomedical Engineering students are required to take CHEM 110DL and 210DL, or CHEM 110L and CHEM 201DL for discussion of placement, see https://chem.duke.edu/undergraduate/placement-guidelines.

c **MATHEMATICS:** Students who are interested in economics and social sciences and who are confident they will not pursue math, physics, chemistry, or engineering may take MATH 202 and substitute MATH 212. See www.math.duke.edu/undergraduate/course-placement/guidelines for discussion of placement.

In order to have your AP credit placed on your Duke record/transcript, you must have the AP Service send your scores to the Office of the Registrar at Duke. To send AP scores to Duke, contact AP Exams, CN6671, Princeton, NJ 08541-6671; http://www.collegeboard.com/student/testing/ap/exgrd_rep.html; 609-771-7300 or 888-225-5427. Duke's CEEB number is 5156.
INTERNATIONAL PLACEMENT CREDIT (IPC)
Duke University also recognizes various international standardized examinations and grants a limited amount of credit and placement in advanced courses for students whose performance in these examinations meets certain standards established by the University. These credits can be awarded only in those subject areas for which there is an AP exam offered domestically. Credits awarded for International Placement exams are counted as credit in the same way as AP credits are awarded. Scores of all examinations must be directed to the attention of the Office of the University Registrar. Only original documents, not copies, are accepted. Scores needed for International Placement exams are listed below.

<table>
<thead>
<tr>
<th>EXAMINATION</th>
<th>SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>British, Hong Kong, or Singapore A-level</td>
<td>A or B</td>
</tr>
<tr>
<td>Cambridge Pre-U Exam</td>
<td>M3 or higher</td>
</tr>
<tr>
<td>Caribbean Advanced Proficiency Exam</td>
<td>1 or 2</td>
</tr>
<tr>
<td>French Baccalaureate</td>
<td>14 or higher</td>
</tr>
<tr>
<td>German Abitur</td>
<td>10 or higher</td>
</tr>
<tr>
<td>Higher Secondary Certificate Exam (India)</td>
<td>84 or higher</td>
</tr>
<tr>
<td>All India/Delhi Senior School Certificate Exam</td>
<td>84 or higher</td>
</tr>
<tr>
<td>Indian School Certificate Exam</td>
<td>84 or higher</td>
</tr>
<tr>
<td>International Advanced Level (IAL) Exam</td>
<td>A or B</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>6 or 7 on the higher level</td>
</tr>
<tr>
<td>Israeli Matriculation Certificate (Bagrut)</td>
<td>75 or higher</td>
</tr>
<tr>
<td>Swiss Maturite</td>
<td>4 or 5</td>
</tr>
</tbody>
</table>

Request that the scores of your examinations be sent directly to the Office of the University Registrar as soon as you can or bring your official certificates with you and present them at the Registrar’s Office when you arrive. For questions or concerns, contact the Registrar’s Office (registrar@duke.edu). If you have questions about the use of IPC for placement into Duke courses, contact an academic dean in Pratt.

PRE-MATRICULATION CREDIT (PMC)
If you have studied at another college or university while attending high school, you may be eligible to receive Pre-Matriculation Credit. Such work must not be part of the high school program nor high school graduation requirements. A complete list of criteria that must be met for Pre-Matriculation Credit policy, procedure and the necessary forms can be found at https://registrar.duke.edu/student-records-resources/transfer-credit.
Pratt Advising

As a Pratt student, you will have a network of advising resources—your academic dean, your faculty advisor, the Directors of Academic Engagement and the E-Team. Your advising network will also grow to include other mentors from across campus. Together, these individuals will help you discover and understand the multiple curricular and co-curricular opportunities at Duke and introduce you to Duke’s intellectual community.

Specialized advising is also available for students planning to pursue graduate education in health, business or law fields. Students who ask questions and seek advice will find a receptive group of individuals who are eager to assist them.

ACADEMIC DEAN
pratt.duke.edu/undergrad/policies/3479

You will have the same academic dean for your entire Duke career. Your dean oversees your progress to graduation, helps you understand Duke’s academic policies, provides assistance during difficult academic and/or personal times and can serve as an important member of your advising network.

Your dean’s name will appear in DukeHub on or around August 1. He/she is well-connected across campus and can make referrals to appropriate resources that can be helpful to you in your situation. You will meet your dean during the week of Orientation.

FACULTY ADVISOR

As a Pratt student you will be assigned a faculty advisor in September. You will have the opportunity to meet with your faculty advisor after arriving at Duke, and the two of you will meet at least once per semester.

After you declare a major, you will have an assigned faculty advisor in your department.

Your faculty advisor is committed to guiding you toward pathways that pertain to your individual curiosity as well as helping you discover previously unconsidered interests. Your faculty advisor can discuss your course registration each semester, help you understand curricular requirements and point you toward additional academic mentors as your interests develop. You will find his/her name in DukeHub.

E-T eam: Pratt Undergraduate Peer Advising

LIKE US ON FACEBOOK!
E-team: Pratt Undergraduate Peer Advising

PEER ADVISORS (THE E-TEAM)
The E-Team is composed of volunteer, upperclass engineering students eager to help incoming first-year students learn the ropes of engineering at Duke. The E-Team’s mission is to assist first-year engineering students in their transition to Duke by creating an immediate network of support with engineering students who can answer questions, share experiences and offer advice. Expect an introduction email from the E-Team sent to your Duke email address over the summer.

E-Teamers are assigned to first-year Pratt students to serve as a resource for you. “Like” the E-Team Facebook page: E-Team: Pratt Undergraduate Peer Advising, and post any questions you have.

DIRECTORS OF ACADEMIC ENGAGEMENT (DAEs)
advising.duke.edu/dae

Directors of Academic Engagement are specialists in the curricular, co-curricular and research opportunities you can explore while at Duke, such as Global and Civic Engagement; Arts and Humanities; Natural and Quantitative Sciences; and Social Sciences. For example, DAEs for Global and Civic Engagement can help Pratt students integrate DukeEngage and semester away experiences into a Pratt education. DAEs are extremely knowledgeable about opportunities in their areas of specialization including interdisciplinary research opportunities. Meeting with a DAE early in your Duke career can be a valuable experience.
Looking ahead to ...

A CAREER IN HEALTH OR MEDICINE
If you are considering applying to a health professions program (medicine, veterinary medicine, dentistry, physical therapy, nursing, etc.) after graduation, note that there is an extensive set of required courses you must complete. These requirements vary according to the profession and by the individual schools. Requirements/recommendations often look like this:

<table>
<thead>
<tr>
<th>Course</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biochemistry</td>
<td>1 course</td>
</tr>
<tr>
<td>Biology</td>
<td>2 courses with lab</td>
</tr>
<tr>
<td>English</td>
<td>2 courses (one will be WRITING 101)</td>
</tr>
<tr>
<td>General/Inorganic Chemistry</td>
<td>2 courses with lab</td>
</tr>
<tr>
<td>Math</td>
<td>Calculus required for Physics + a few medical schools have a math requirement</td>
</tr>
<tr>
<td>Organic Chemistry</td>
<td>2 courses with lab</td>
</tr>
<tr>
<td>Physics</td>
<td>2 courses with lab</td>
</tr>
<tr>
<td>Psychology</td>
<td>1 course</td>
</tr>
<tr>
<td>Sociology</td>
<td>1 course</td>
</tr>
<tr>
<td>Statistics</td>
<td>1 course</td>
</tr>
</tbody>
</table>

Consult departmental handbooks for how specific courses are incorporated into the engineering curriculum.

Prehealth courses are rigorous at Duke, and you’ll want to plan your prehealth schedule carefully. Prehealth students begin this fall in chemistry and math, and then will add biology in the spring. AP, IPC or PMC credit may be used for some requirements. See the Office of Health Professions Advising website for more details. Here are some things you should do as a pre-health student this year:

1. Read the information on the prehealth website. Visit prehealth.duke.edu/prepare.

2. Enroll in math and chemistry courses this fall. Consult with a Pratt advisor about how these requirements are incorporated into your engineering curriculum.

3. Attend a Prehealth Info Session when they are offered.

4. Schedule an appointment with your prehealth advisor (assigned according to your residence hall) in September or October, after you are settled in your classes and begin to think about future plans. Use this appointment to review requirements and plan your future prehealth courses and experiences.

5. Sign up for prehealth email announcements. There is a link on the prehealth website.

6. Sign up for an AdviseStream account so that you can maintain records of your prehealth coursework, experiences and reflections online.

LAW SCHOOL
There is no defined program of prelaw courses at Duke, but there is a prelaw process. Being prelaw at Duke means discovering oneself, defining one’s life goals, determining a preferred lifestyle and developing a strategy for realizing these aspirations. For more information, visit https://advising.duke.edu/network/major-preprofessional/prelaw.

BUSINESS SCHOOL
Students interested in careers in business, finance or entrepreneurship and innovation have many options at Duke. Visit https://advising.duke.edu/network/major-preprofessional/prebusiness for more information.
Study Away

GLOBAL EDUCATION OFFICE FOR UNDERGRADUATES (GEO)

A third of Pratt students take the opportunity to see the world and study away from Duke during their four years here. It may be in Spain, Africa, Australia, Latin America or just about anywhere else in the world. Studying away from Duke includes opportunities in other countries, as well as programs in U.S. cities such as New York City or Los Angeles. Programs are offered in both semesters and in the summer. Another option is the Duke-Pratt in Costa Rica Program, the only study away program designed specifically for Pratt students. For more information about study away/study abroad, browse the GEO website, globaled.duke.edu. Click on “Photos and Postcards” to view the various locations around the world where Duke students study away.

Pratt students do not have a foreign language requirement, but are encouraged to pursue one if that is an interest. If you already have a place in mind and will need knowledge of a foreign language, you may want to begin that foreign language in your first year at Duke if space allows. Foreign language courses will satisfy the Pratt Social Science and Humanities requirement also. To explore opportunities broadly and discuss how study abroad might fit with your academic goals, meet with a Director of Academic Engagement (advising.duke.edu/network/dae). You must also see your academic dean for additional assistance with curriculum planning.

GEO partners closely with the Office of Financial Aid to ensure that all students can participate in its programs. Learn more at globaled.duke.edu.

Civic Engagement: Local, National and Global

Duke has a wide variety of opportunities in which you can engage in service, learn about other people and cultures and serve others. Some take place out of the classroom while others integrate coursework.

Meet with a Director of Academic Engagement (DAE) for global and civic opportunities to discuss ways to incorporate such options into your academic plan. Find out more at advising.duke.edu/network/dae.

DUKEENGAGE

DukeEngage empowers students to address critical human needs through immersive service, and in the process transforms students, advances the University’s educational mission and provides meaningful assistance to communities in the U.S. and abroad.

DukeEngage provides one-time funding for approximately 425 Duke students each summer who wish to pursue an immersive (minimum 8 weeks) of service experience by meeting a community need locally, across the U.S., or internationally. For more information, go to dukeengage.duke.edu, and attend an info session in the fall.

Opportunities in the Arts

If you are interested in music lessons (applied), ensembles (including symphony, chorale, jazz ensemble, opera workshop and marching band) and other opportunities in music, visit music.duke.edu. Note that applied music and ensembles carry partial academic credit. You must contact the instructor for permission, which may be granted through an audition process once you arrive on campus. You should wait until you arrive on campus in August to audition and enroll. If you are adding “activity” classes (applied lessons and ensembles) that will take you over the credit limit for your first semester, email your dean in August when you arrive on campus and ask for permission to overload.

Other options for artistic expression and study of the arts are outlined at arts.duke.edu. You can discuss how you might incorporate such opportunities into your academic plan by meeting with the Director of Academic Engagement for the arts and humanities. After arriving on campus, make an appointment at advising.duke.edu/dae.
Resources

ACADEMIC RESOURCE CENTER (ARC)
Being a Duke student can be inspiring, rewarding, and demanding. There are challenging classes and many exciting opportunities in and out of the classroom. The ARC offers these resources to maximize your capabilities so you can cultivate successful academic experiences:

Learning Consultations: Individual meetings with an ARC learning consultant to enhance your academic skills and to learn strategies tailored to how you learn and your specific courses. Topics include time management; procrastination and motivation; how to balance study, work, and co-curricular activities; effective note-taking; exam preparation; and more.

Peer Tutoring: Scheduled group tutorials and drop-in tutoring for select courses.

Learning Communities: Facilitated group learning opportunities for specific courses in math, biology, chemistry, biochemistry, and economics.

Study Connect: Connects students with their classmates to form course study groups. Students can also identify those interested in study groups for the GRE and MCAT.

LD/ADHD Support: Services such as ADHD coaching, learning strategies and resources, and screenings for ADHD/LD.

Get a strong start! Contact the ARC to learn more about what they offer. The ARC is located in the Academic Advising/Resource Center Building on East Campus. They can be reached at 919-684-5917 or arc.duke.edu.

THE WRITING STUDIO
The TWP Writing Studio offers you a space to meet with fellow Duke students with writing expertise to consult on anything writing-related, whether it be a specific project or your writing process in general. Discussing your work at any stage (from brainstorming to revision to final clarification) with a Writing Studio consultant will help you develop the awareness and skills to excel as a writer, both for particular courses and for college-level writing in general. Appointments are available face-to-face and synchronously online. We also offer asynchronous online appointments for students outside Durham. For more information, visit https://twp.duke.edu/twp-writing-studio/appointments/appointment.

DUKE UNIVERSITY LIBRARIES
Duke University Libraries offer a premier research collection of more than 6 million titles. The Duke Libraries include Perkins-Bostock on West Campus as well as the Lilly Library and Music Library on the First-Year East Campus. All our libraries welcome and support students by providing the study spaces, the technology, and the people to help jumpstart your research. All of the Libraries’ combined resources—including digital and streaming formats—are found in library.duke.edu (https://library.duke.edu).

For all first-year students, each East Campus Residence Hall is paired with a dedicated research librarian. Learn more when you visit the first-year portal at library.duke.edu/services/firstyear.

**Of interest to Pratt Students:** There is a subject specialist available, the Librarian for Engineering and Computer Science.

Halloween Engineering Activity:
First-year students installing sensors they programmed to light up when a hand enters the pumpkin.
The Focus Program

Duke's Unique Learning Community for First-Year Students

What is the Focus Program?

**FOCUS** creates a vibrant, living-learning, intellectual community for faculty and students. Each FOCUS cluster consists of no more than 36 students, with seminar classes of up to 18 students. Students study with some of Duke's most distinguished professors in Arts & Sciences, Medicine and Engineering. Topics include neuroscience, energy, engineering, genomics, global health, ethics, international politics, contemporary and medieval cultures, science and the public and religion. Students live with their clusters in the same residence halls on East Campus to facilitate discussion and scholarly exploration. Field trips, travel, community service, and research—and weekly meals with professors—are incorporated into the learning experience.

Students are postured for success from the very beginning in courses that focus on the scientific method, problem solving and primary research. FOCUS enrolls first-year students in 2 of their 4 courses in the spring semester prior to starting at Duke. This makes entry into Duke much less stressful as they already have access to faculty, their own cohort and former FOCUS students from their cluster. FOCUS is an example of transformational education, where the boundaries of the classroom are fundamentally redefined. Many seniors note that FOCUS is one of the most influential experiences of their college career. All first-year undergraduates, including those in Trinity College and Pratt School of Engineering, can apply. For course information, see [focus.duke.edu](http://focus.duke.edu).

THE APPLICATION PROCESS

The Focus Program selects students through a rolling admissions on-line application. Early decision students may apply to the Focus Program as early as February 1st. Regular admission incoming first-year students can apply to the Focus Program as soon as they have a Duke Student ID. We encourage students to apply as early as possible in order to have more options. Instructions on how to apply to the Focus Program can be found on the website under the For Students -> For Prospective students tab ([https://focus.duke.edu/apply](https://focus.duke.edu/apply)). The application is also on the website.

The online application for Fall 2020 clusters opens on February 1, 2020. The final application deadline is May 25, 2020. Applicants who apply between February 1st and May 15th will be notified of their placement status within two weeks of submission. All remaining applicants will be notified of their placement status no later than June 15, 2020. The application process is simple. In the online application, you will select four (4) clusters (including course preferences) and answer a one-to-two question essay about your interest in the clusters. The Focus Program makes every effort to accommodate applicant preferences. You must select 4 clusters for your application to be processed. Students may decline their placement without any penalty.

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**FOCUS AT A GLANCE**

- 400+ students each fall
- 25% of first-year students
- 12+ FOCUS clusters each fall
- 60 Duke faculty regularly teach in the program
- 35% of FOCUS students complete an honors thesis & graduate with distinction each year (compared to 22% of non-FOCUS students).

**2020 CLUSTERS**

- The American Experience
- Cognitive Neuroscience & Law
- Ethics, Leadership, and Global Citizenship
- Genetics and Genomics: Epigenetics, Environment, and Ethics
- Global Energy: Past, Present, and Future
- Global Health: Problems and Paradigms
- Immigration and Citizenship
- Knowledge in the Service of Society
- The Middle East and Islam in Global Context
- Modeling in Economic and Social Sciences
- Science and Religion in Public Life
- Science and the Public
- Science, Mathematics, and Harmony in the Renaissance
- Visions of Freedom
- What if? Explaining the Past/Predicting the Future
Focus Mentoring Program
The Focus Mentoring Program has a wonderful group of former FOCUS students who are eager to share their experiences and impressions with new students interested in the program and who serve as mentors for future FOCUS students.
If you would like to be connected to a FOCUS mentor, please let us know at: focus@duke.edu.

What happens next?
If you are accepted, the Focus Program and the Office of the University Registrar will enroll you in two FOCUS seminars and the interdisciplinary discussion course. These courses will be visible in your class schedule. You cannot drop or add the FOCUS courses in DukeHub. You must first discuss changes to your schedule with your cluster director and the Focus Program staff. All questions about your FOCUS courses should be directed to the program coordinator at 919-684-9370 or via focus@duke.edu.

You will choose additional courses, taken outside the Focus Program, to complete your schedule. Enrollment for these courses will happen within the usual registration windows designated by the Office of the University Registrar. Please follow the instructions in this book to register for your additional courses.

All FOCUS courses count toward the credits needed for graduation; they may also count toward curriculum requirements, including majors, minors and certificate programs.

ENGINEERING COURSE WORK
Engineering students do participate in the Focus Program and find it is an incredible enhancement to their engineering studies. Engineering students may apply to participate in any of the FOCUS clusters, but students with fewer than 2 AP credits should select clusters where they can take two social science or humanities (ss/h); OR one ss/h and one engineering elective. Pratt participants without AP credits may be precluded from other activities such as study abroad. Questions about engineering coursework can be directed to a Pratt School of Engineering summer advisor by calling 919-660-5996 or sending an email to pratt-advising@duke.edu.

WHAT ABOUT HOUSING?
FOCUS students belong to a family of up to 36. They share the excitement of the first year with everyone while taking part in a close-knit intellectual and social community.

Students in first-year FOCUS clusters live in the same residence hall, but also share it with other first-year students. All FOCUS students can request to have a single or double room.

Visit Housing and Residence Life for more information about Duke's first-year campus at studentaffairs.duke.edu/hdrl.

Why consider FOCUS?
• FOCUS classes are small – 18 or fewer students.
• FOCUS students often connect deeply and quickly with faculty and those connections can help students discover Duke resources.
• Higher percentages of FOCUS students win post-graduate awards.
• More FOCUS students graduate with distinction.

Don’t miss out:
FOCUS has rolling admissions, so apply as early as possible after matriculation until the May 25th deadline. Decisions are non-binding. If accepted, you can change your mind in the summer and pursue a non-FOCUS program.

FOCUS PROGRAM DATES AND DEADLINES
Rolling admissions
February 1-May 25, 2020

Acceptances - within 2 weeks of submission
WHAT NOW? PROGRAM: telephone: 919-660-3033 EMAIL: christian.ferney@duke.edu
URL: kenan.ethics.duke.edu/what-now-network CONVENOR: Dr. Christian Ferney, Kenan Institute for Ethics, 102 West Duke Building

What Now?
The Duke Guide to Happiness, Purpose & Well-Being

WHAT NOW? AT A GLANCE...
• Earn 1.5 credits
• Courses offered fall & spring
• 40 courses in 2020-21 AY
• Fulfills Seminar and/or Writing 101 requirements
• Experience builds academic inquiry, community & wellness practice

A program for thriving at Duke
What if your classes not only shaped the way you thought but also the way you lived? What Now? The Duke Guide to Happiness, Purpose & Well-Being offers seminars designed to help you develop the tools and capacities to thrive, at Duke and beyond.

Research across multiple disciplines suggests that students—and working adults—perform best when they are authentically connected to their work and to the people around them. What Now? classes are an opportunity for every student to consider what drives them, to learn habits that may help them succeed, and to have fun along the way.

Each seminar is a discipline-specific window into how happy, purposeful or well. Explore the philosophy or social science of happiness; think about the meaning of belonging through Spanish literature; or consider how we communicate while learning about global health. These offerings give insights into different academic disciplines, but they also provide lenses through which to consider some of the fundamental questions that face each of us: What makes you happy? Why are you (or any of us) here? How do you choose the right path for you? What Now? offers a space to not only begin to answer those questions, but to live better in the process.

What Now? seminars are linked together through a commonly scheduled experience in which many classes meet at the same time. During this flexible “lab” course, students try out some of Duke’s best resources to support intellectual growth, wellness, and stress reduction. The course also features regular faculty-facilitated conversations in students’ dorms, creating opportunities for students to get to know more professors in a relaxed setting.

For course information, see kenan.ethics.duke.edu/what-now-network.
The Common Experience

Through the What Now? Common Experience course, students and faculty meet each week for a session designed to help students best take advantage of what Duke has to offer. The program thoughtfully mixes students and faculty across the network of courses. In these sessions, we not only talk about how to have a great Duke experience, we also frequently organize activities that research suggests should make your experience here richer, more balanced, and potentially transformational.

HOW TO ENROLL

What Now? seminars are offered in many different departments and are open-enrollment. There is no need to apply to be part of the program; simply sign up for any seminar with space.

You can find a complete list of available seminars each semester at kenan.ethics.duke.edu/what-now-network. Participating courses all begin with the phrase “What Now?” in their long titles and the letters “WN” at the end of their course numbers (e.g. WRITING 101WN or ETHICS 89WN).

Participating courses are all first-year-only (transfer and international students are also welcome). While most seminars are regular courses (e.g., 89S), some are also WRITING 101 courses.

When you register for a What Now? class, you’ll be prompted to join a section of the What Now? Common Experience course. In this .5-credit course, you will make connections with more faculty, students who live near you, and work towards defining your trajectory at Duke. In other words, you’ll move towards an individualized answer to the question, “What now?”

This is a great opportunity to make friends who share your interests and also to connect with multiple faculty—all through enrolling in a course that fulfills requirements for first-years. Courses may also count towards majors, certificates, and minors.
Welcome to Duke University from the staff at the Student Disability Access Office (SDAO)! The SDAO is the office on campus that has been charged with and is committed to providing educational opportunities for students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and the ADA Amendments Act of 2008. The SDAO uses a multifaceted team-based approach to determine eligibility for services and accommodations to qualified first-year students, sophomores, juniors and seniors, as well as graduate and professional students.

Our goal is to provide and coordinate accommodations that enable students with disabilities to have equal access to all Duke University programs and activities. Services and accommodations are provided to students with a variety of disabilities including, but not limited to, Attention Deficit Hyperactivity Disorders, blindness/low vision, deafness/hard of hearing, learning disabilities, psychological disorders (including Autism Spectrum disorders), mobility and chronic health as well as other medical conditions.

FAQs

Who is a student with a disability?
A student with a disability is one who has a medical condition that substantially limits or restricts one or more major life activities compared to most people in the general population.

What types of accommodations are available?
All accommodations and services are individualized and based on the student’s medical condition and functional limitations. Current documentation from the student’s medical provider showing the student’s functional limitations as well as recommendations for necessary accommodations is reviewed. Academic as well as non-academic accommodations, such as housing and transportation accommodations, may be provided through the SDAO. We also provide a variety of assistive technologies such as assistive listening devices, specialized software and books in alternative formats to students qualifying for services. Please see our website for a more comprehensive list of available assistive technologies: https://access.duke.edu/resources/assistive-tech-tools.

Where is the SDAO located?
Our offices are located in an accessible location at 402 Oregon Street, Suite 102. You may reach the SDAO by calling 919-668-1267 or by emailing sdao@duke.edu.

When should I submit my materials to the SDAO?
Students should submit a Request for Consideration for Reasonable Accommodations form and supporting medical and academic documentation as soon as possible or upon matriculation. Our online request form, documentation guidelines, and other useful information can be found on our website: access.duke.edu.
Select Fall 25
Registration
Courses

This section contains detailed instructions to help you register for your first semester classes and use DukeHub, Duke’s online student information system.
Before you get to campus

Follow @dukestudents on social media. Content by Duke students for Duke students.

Schedule Builder
Schedule Builder is a web-based tool that helps you create alternative class schedules to see which might work best. Schedule Builder is fully integrated with DukeHub. For a user guide, go to: https://registrar.duke.edu/help-guides/registration

Your Shopping Cart
The Shopping Cart is a tool to help you plan your registration before your registration window opens. While doing a class search or when using Schedule Builder, you can place courses of interest in your Shopping Cart. You can add different courses or multiple sections of a single course as you start to put together a fall schedule. When your registration window opens in DukeHub you'll choose four courses from your Shopping Cart and enroll.

DIGITOOLS

During Registration and as you progress with your education, these web-based tools can help you plan your classes, update your schedule and keep track of requirements. Familiarize yourself with how they work. Your advisor may reference them during your initial advising sessions and subsequently during the academic year.

mobile DukeHub
Duke offers a web-based mobile version of DukeHub that allows you limited functionality within DukeHub. You can view your schedule, search for classes, view financial aid data, see your account activity and pay your bill, update personal data and bookbag/register for classes. As a new student to Duke, we strongly recommend that you do not register for classes using a mobile device due to your unfamiliarity with the registration process.

DukeMobile
DukeMobile provides easy access to the most frequently used Duke sites and applications via your mobile device. You can quickly access the First-Year Checklist, Duke Directory, DukeHub, campus maps, MyDuke, Events@Duke, bus locator, ePrint, Sakai and more. Search for DukeMobile in your app store or type "m.duke.edu" in your mobile device's browser.
PRATT SCHOOL OF ENGINEERING

Registration

This section guides you through the five steps required for successfully enrolling in fall classes.

The registration process for the fall will begin June 1 with you being granted access to your First-Year questions. You will be able to view your Shopping Cart beginning Monday, June 28. Course registration for incoming first-year students will take place July 15 and 19 in DukeHub. Your registration window will be determined by the last 2 digits of your Student ID number (this number normally begins with a 2).

First, students must verify and update the personal information we have on record for you here at Duke. Next, you will have the chance to reflect on your academic experiences and plans in preparation for selecting your first term classes.

During the shopping cart process, you will browse available fall classes in DukeHub, visit department websites and confirm your pre-college credit. While reviewing class options for the fall, you will place a selection of required courses into your shopping cart. You can use Schedule Builder to easily generate a class schedule that best fits your individual needs. You will select 4.0 or 4.5 courses to enroll in for the fall, and you should also identify backup classes as alternatives if one of your preferred classes is closed when you go to enroll.

Registration will commence July 15 and 19. You can continue to modify your schedule until 5 pm on July 30. If you need to make changes to your schedule, you will have two more weeks during the second drop/add period. Steps, tasks and dates are outlined below:

FIRST-YEAR REGISTRATION PROCESS IN DUKEHUB

<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>Available on DukeHub starting</th>
<th>Complete by</th>
</tr>
</thead>
<tbody>
<tr>
<td>STEP 1</td>
<td>Verify and provide personal information</td>
<td>June 1</td>
<td>August 23</td>
</tr>
<tr>
<td>STEP 2</td>
<td>Complete First-Year Questions</td>
<td>June 1</td>
<td>July 14</td>
</tr>
<tr>
<td>STEP 3</td>
<td>Add classes to your Shopping Cart</td>
<td>June 28</td>
<td>July 14</td>
</tr>
<tr>
<td>STEP 4</td>
<td>Validate your schedule</td>
<td>June 28</td>
<td>July 14</td>
</tr>
<tr>
<td>STEP 5</td>
<td>Enroll in your fall classes</td>
<td>July 15 or 19</td>
<td>July 30</td>
</tr>
<tr>
<td></td>
<td>First drop/add period</td>
<td>July 20</td>
<td>July 30</td>
</tr>
<tr>
<td></td>
<td>Second drop/add period</td>
<td>August 18</td>
<td>September 3</td>
</tr>
</tbody>
</table>

You will need to give yourself time to browse through courses, review the previous section on Learning at Duke and check various Duke websites as you put together a prospective schedule. We recommend that you follow the timetable above and begin as soon as possible.

If you have questions, problems or need advice about the registration process, call or email the Pratt School of Engineering Undergraduate Education Office (pratt-advising@duke.edu). A summer advisor will help you.

REGISTRATION TERMS

Shopping Cart
Pre-registration time when you search for classes and place interesting ones in your shopping cart. You may add and delete classes from your shopping cart frequently.

Registration Window
The actual day that you register for classes, listed under Enrollment Dates in the Enrollment section of DukeHub. There are two registration windows; you will be assigned to one of them based on the last two digits of your student ID number. If you are in the second window this fall, you will be in the first window in the spring.

Drop/Add
The period of time following registration when you can drop and add classes as you wish, changing and rearranging your schedule.
STEP 1
Verify and Update Personal Information

1.1 Log into DukeHub at dukehub.duke.edu.
Your NetID activation information and instructions for creating a strong password were sent to you via an email message.

1 LOG INTO: dukehub.duke.edu
2 Enter your NetID and password.
3 Navigate to the My Profile section and verify/update your personal information on the General Info, Biographical Info, Contact Info and Emergency Contact tabs.
4 Use the edit button to make changes and click the save button, when finished making changes.

You must verify all Profile information by the first day of Fall Semester, August 23.

STEP 2
Complete First-Year Questions

Before you begin planning your first courses, we would like you to answer some questions that will help you select your courses and inform your Faculty Advisor about your academic interests and goals. Select First Year Questionnaire under the Academics section to access the questions. The First-Year Questions must be completed prior to your registration date. First-Year questions will be available in Duke Hub beginning June 1, 2021. Once you complete the questions, the hold will be removed from your record, and you will not be able to edit your responses. If you are unable to view the First-Year questions, please contact the Registrar’s Office at registrar@duke.edu. Any questions pertaining to the content of the questionnaire should be directed to pratt-advising@duke.edu.

Please limit your responses to the following questions to 250 words or fewer. Save each page when you are finished.
2.1 What are your current academic interests?

Below is a list of programs of study available to you as an engineering undergraduate at Duke. Please indicate at least three, and up to five areas in which you are most interested and then explain why. For instance, your interests might have developed as the result of high school courses, jobs, volunteer experiences, family background or travel. By completing this step, you are not committing to a course of study; you may identify many new interests at Duke and pursue a course of study quite apart from what you are choosing here. If you are uncertain about your intended major, you may select “Undecided-Engineering.” For more information, visit:

<table>
<thead>
<tr>
<th>MAJORS</th>
<th>URL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biomedical (BME)</td>
<td>bme.duke.edu/undergrad/curriculum</td>
</tr>
<tr>
<td>Civil (CE)</td>
<td>cee.duke.edu/undergrad/bse-ce-degree-planning</td>
</tr>
<tr>
<td>Electrical &amp; Computer (ECE)</td>
<td>ece.duke.edu/undergrad/bse-degree-planning</td>
</tr>
<tr>
<td>Environmental (EnvE)</td>
<td>cee.duke.edu/undergrad/bse-enve-degree-planning</td>
</tr>
<tr>
<td>Mechanical (ME)</td>
<td>mems.duke.edu/undergrad/bse-degree-planning</td>
</tr>
<tr>
<td>Undecided</td>
<td>pratt.duke.edu/undergrad/students/first-year</td>
</tr>
</tbody>
</table>

2.2 What would you like to accomplish in your four years at Duke?

Your goals may range from establishing a sound foundation in engineering to exploring additional areas in the liberal arts. You might want to develop a better knowledge of the people and cultures of the world or be interested in service learning, arts performance, research or entrepreneurship.

2.3 What are your strengths and challenges?

You may wish to mention expertise or an experience, such as summer research, living and studying abroad or an athletic endeavor. You may discuss special skills such as foreign languages, photography or music. Or, you may note strengths in areas such as writing, problem-solving, leadership, communication or teaching.

Understanding your challenges is as important as understanding your strengths. For instance, you may feel confident about your analytical skills, but not about your writing abilities. Or, you may think that you are good at reading and writing, but worry about time management or study skills.

2.4 What are your hopes and dreams?

If you were to do what your heart desired, what might you choose to do or become?

TIME OUT!

Remember there is a 20-minute time-out interval on DukeHub. If you leave DukeHub unattended for more than 20 minutes, you will be automatically timed out, and your work will not be saved. If you would like to log out and continue at another time, that is fine. Remember to periodically save your work in progress.
2.5 Have you studied foreign languages?
You can share any language background that you have here. Is English your native language? Have you formally studied a language other than English? Is there any other information you would like to share about your language experience?

Pratt students are NOT REQUIRED to satisfy a foreign language requirement. However, if you wish to continue in a foreign language or explore a new language, those courses can count toward your engineering degree requirements.

You are encouraged to take advantage of the rich array of languages available at Duke that you might not have had the opportunity to study in your high school. You may, of course, also continue studying a language you studied in high school, or a language you have been exposed to in your home or during an extended stay in a foreign country.

2.6 Although your interests and goals may change in the years ahead, which of the following best describes you at this point in your life?

- I plan to take courses in engineering and also pursue a career in engineering
- I plan to take courses and also pursue a career in the arts and humanities (e.g., music, English, art, art history, drama)
- I plan to take courses and also pursue a career in the quantitative or natural sciences (e.g., math, biology, chemistry)
- I plan to take courses and also pursue a career in the social sciences (e.g., public policy, political science, psychology, or sociology)
- I plan to pursue a career in education
- I plan to pursue a career in business and/or finance
- I plan to pursue a career in law
- I plan to pursue a career in a health profession (e.g., medicine, dentistry, veterinary medicine, etc.)
- other

STEP 3
Create a Shopping Cart

In this step, you will identify a range of classes to enroll in for the fall and place these classes in your shopping cart. It allows you to look for classes without worrying about time conflicts, class enrollment limits, or course credit limits. You can even add multiple sections of a course to your shopping cart. General information about the first-year engineering curriculum is outlined below. This is followed by detailed instructions and screenshots of the shopping cart procedure.

Step 3 may require some time to complete as you will need to browse classes on DukeHub, check on prerequisites or placement and explore various websites. Take your time and work on this section over a period of days.

Be sure to read the Learning at Duke section before beginning here. It has important information on pre-college credit that could direct your course selection.

3.1 Engineering First-Year Curriculum
Pratt students have a common First-Year curriculum and should register for the courses explained below in order to make progress toward graduation.

Placement in math and chemistry may depend on AP, IPC or PMC. If you have questions about this, consult the departmental placement websites, or consult a Pratt Academic Dean. You should enroll in the following FOUR courses for the Fall semester:
1. **EGR 101L - FIRST-YEAR DESIGN**
An engineering design communication course that allows students to process and solve an authentic problem.

2. **MATH**
All first-semester Pratt students should take a math course in the fall. If your placement is MATH 111L, you must take math in the Fall Semester. To review Math placement guidelines, go to [http://math.duke.edu/courses/placement](http://math.duke.edu/courses/placement).

3. **CHEMISTRY**

4. **WRITING 101 OR COMPUTING COURSE**
WRITING 101 is the university writing course required of all first-year students in the Pratt School of Engineering and Trinity College, regardless of any pre-matriculation credit. If you are in the group selected to enroll in WRITING 101 this fall, the following message will appear in your Message Center in DukeHub:

![Computer programming](image)

If you are not selected to take WRITING 101 in the fall semester, then you should enroll in the computing course requirement. A computer programming course taken post-matriculation is required for a Bachelor of Science in Engineering (B.S.E.) degree. EGR 103L is recommended for all students without prior programming experience. For students with prior programming experience, consult [http://pratt.duke.edu/undergrad/students/first-year](http://pratt.duke.edu/undergrad/students/first-year) for guidance on programming course placement.

**Pratt Students in FOCUS**
Pratt students participating in the Focus Program will have a unique schedule consisting of two and a half Focus courses and two non-Focus courses. See [http://pratt.duke.edu/undergrad/students/first-year](http://pratt.duke.edu/undergrad/students/first-year) for advising on non-Focus courses.

**Other Considerations**
If you have AP, IPC or PMC credit, it will be listed on your Academics page on DukeHub under the Test Scores and Transfer Credit sections. Students with multiple credits may take other requirements, or other curriculum interests may be pursued, such as the Focus Program, prehealth requirements, or the initiation of a minor or a second major. Consult a Pratt summer advisor for options regarding your specific situation.
3.2 Preparing for Registration
Your primary goal right now is to search for and add classes to your shopping cart. Review your Enrollment Dates under the Enrollment section in DukeHub for your shopping cart appointment and enrollment appointment.

3.3 Search for classes using “Simple Class Search” under class information
You have several ways to find classes and add them to your shopping cart. The first way is to use Class Search. DukeHub lists all courses taught at Duke, including courses in professional schools that prohibit registration by first-year students. Only add classes from undergraduate departments. For a list of undergraduate departments, programs and their abbreviations, see the back of the Learning at Duke tab. You can also limit your view to undergraduate courses in the Advanced Class Search (section 3.4) and Schedule Builder (section 3.6).
1. In Class Search, the term should read “2021 Fall Term”.
2. Click on the Subject dropdown to list available subjects.
3. Click on a Subject and hit the Search button to see available courses in that subject.
4. Click on the View Sections button to view scheduled sections. Review the Class Details by selecting the expand icon.
5. Click on Additional Actions and select “Add to Cart” if you like the course. A confirmation message will appear at the top of the Simple Class Search page letting you know the course was successfully added.
3.4 Search for classes using “Advanced Class Search” under Class Information

The Advanced Class Search function is another way to search for and add classes to your shopping cart. You are able to narrow down your choices using a variety of search criteria, similar to Schedule Builder (section 3.6). These criteria include:

- subject (e.g., Biology)
- time and day of week taught
- course attributes:
  - Curriculum-Areas of Knowledge (values = ALP, CZ, SS)
  - Curriculum-Modes of Inquiry (values = CCI, EI, FL, R, STS, W)
  - Interest Area (value = Service Learning Course)
  - Seminar/Lab/Topics (value = Seminar)

1. The term should read 2021 Fall Term in Advanced Class Search.
2. Check the box that says “Show Open Courses Only.”
3. Select your preferred meeting pattern and course attributes.
4. Click the “Search” button.
### 3.5 Check on Class Details

Below is an example of the class details you would see, e.g., if the course is open or closed, restrictions in enrollment, if this is a 1.0 credit course or a partial credit course, prerequisites, etc. Always read course details carefully.

1. The green circle indicates this course is open.
2. Career = Undergraduate. This course is appropriate for you. Note that you must specify “Undergraduate” in your advanced class searches.
3. Units (credits) = 1. This is a one-credit course, as are most undergraduate academic courses at Duke. Some courses are 2.0 credits and others are 0.5 credits.
4. This is a graded course (scale of A, B, C, D, F). Many partial-credit courses are only taught satisfactory/unsatisfactory.
5. Course description along with prerequisite coursework or previous experience needed for a class will be noted here.
6. “Instructor Consent Required” means that you must contact the instructor of the course and obtain a permission number to enroll; see section 3.7 for more information on permission numbers.
7. Enforced class prerequisites would be listed here (see section 3.8).
8. Class attributes indicate which Areas of Knowledge and/or Modes of Inquiry are being satisfied (EI, STS, W, SS).
9. Displays available/capacity. The maximum enrollment for this course is 25 students. No students have enrolled, and 25 seats are available.
10. The maximum number of students who may be wait-listed for this course is 25.
11. Some courses, like the one shown, include a link to student course evaluations history. This shows how previous students regarded the class.
12. Synopsis. Some courses will have a link here to a synopsis. If so, be sure to read it.
3.6 Create a schedule with Schedule Builder

Schedule Builder is Duke’s tool to help you quickly and easily generate class schedules.

With Schedule Builder, you can add any classes you may be interested in, as well as any times you know you can’t have a class (for a job, sports practice, etc.). Schedule Builder will generate every possible combination of classes and breaks that you have selected, allowing you to choose the schedule that works best for you. Students can favorite and name specific schedules for easy reference for registration. The schedule can be imported to your Duke-Hub shopping cart rather than having to add each class manually through Class Search or Advanced Class Search. Schedule Builder is a tool to plan your class schedule for the term. You will still need to enroll in those courses via your shopping cart.

Schedule Builder will also display courses that you’re already enrolled in and generate schedules with them included, helping you fill holes in your schedule even after your initial registration. Whether a class filled up before you registered or you attended the first day of a class and decided it wasn’t for you, Schedule Builder can help you replace it by showing you only those classes that fit your current schedule.

For help with Schedule Builder, email the Office of the University Registrar at registrar@duke.edu.
3.7 Permission numbers and how to use them

Permission numbers are used in the registration process to allow faculty to grant permission for students to enroll when the student does not meet a prerequisite, to override a class capacity, or when a class requires permission. You can add the course to your shopping cart, but the system will not allow you to enroll until you have entered the permission number in DukeHub.

Most classes do not require a permission number. However, the Enrollment Options box appears for every class placed in your Shopping Cart. If the course doesn’t need a permission number or you have yet to obtain a required number, leave the Permission Number blank and select Save to continue. If you have obtained a permission number, enter it and select Save to continue. If you need one, it can be difficult to obtain one during the summer because faculty are often away from Duke and unavailable by phone or email. If you wish to try to contact the instructor anyway, go to directory.duke.edu and enter the instructor’s name in the search box to find his/her contact information. Then email or call the instructor and explain why you want to join the class, describe any background or qualifications that you have and ask for a permission number. If you don’t receive a reply, then enroll in a substitute course and try again in August when you arrive at Duke.

To enter a required permission number:

1. Select the Additional Actions icon next to the class and select Edit.
2. Enter the Permission Number provided by the instructor or departmental staff member in the Permission Number box and select the Save button.

3.8 Course prerequisites - what you should have

Some courses will indicate in the course description, course details or synopsis that there is a prerequisite for the course. For example, this might be AP or IPC credit in math, economics or biology. Some course prerequisites are enforced and others are not.

Enforced prerequisites: If you see an Enrollment Requirement appear on the Class Detail page (see item #7 in the screenshot in section 3.5) then this course has an enforced prerequisite. This means that you can add the course to your shopping cart, but the system will not allow you to enroll until the prerequisite course is listed on your Academics page in Duke-
Hub. For example, enrolling in ECON 201D requires previous credit in economics and math. Check to see if these are listed on your Test Scores or Transfer Credit sections under Academics. If they do, you will be allowed to enroll. If they do not, postpone enrollment until later when those prerequisites do appear.

**Unenforced prerequisites:** If a prerequisite is mentioned in a course summary or synopsis and there is no specific Enrollment Requirement listed in Class Details, then the prerequisite is not enforced. This means that you can add the course to your shopping cart and enroll in the course—and the system will not check your Academics page to see if the prerequisite is listed. However, you should be sure you have the required background before beginning the course. If you have any concerns, talk with the course instructor when classes begin in August.

**Waiting for AP scores?** AP scores are usually electronically transmitted to Duke from AP Services in the first part of July. Your AP scores should be processed and transfer credit posted to Test Scores and Transfer Credit sections before you register for classes. However, if your AP credits are not posted by the time you register for a class with an enforced prerequisite, then postpone enrolling in the course until later. You can add the course during one of the two drop/add periods, after your credit has been posted.

**Waiting for International Placement Credits (IPC)?** International Baccalaureate scores are sent by IBO to Duke around the same time as AP is received. For all other international placement exams, the official results should be submitted by the student to the Office of the University Registrar. If your scores have been received and IPC credit is awarded, you will see these credits on your Academics page in DukeHub. If the credit is not posted by the time you want to register for a class with an enforced prerequisite, then postpone enrolling in the course until later. You can add it during one of the two drop/add periods, after your credit has been posted. For questions about IPC, contact the Office of the University Registrar.

The system is looking for official AP test scores and not self-reported test scores to satisfy hard-coded prerequisites. Official AP test scores can be viewed in the Test Scores section under Academics in DukeHub.

Self-reported scores can be found if you select the APSLF-AP Self-Reported Scores-Unofficial section in the Test Scores section.

Official scores can also be found in the Transfer Credit section under Academics in DukeHub.
3.9 How to add and drop courses from your Shopping Cart

To **ADD a course**: When you find a class, click on “Add to Cart.” You can also use Class Search (section 3.3), Advanced Class Search (section 3.4) or Schedule Builder (section 3.6).

Placing a class in your shopping cart does not reserve a seat in the class. Students must add classes to their shopping cart, select the checkbox next to the class, select ‘Enroll’ in order to register for the class when their enrollment appointment opens.

Classes fill up quickly during registration. We strongly recommend students have backup schedules in their shopping cart in case their preferred classes are no longer available.

To **DELETE a course**: Click on the check box next to the course name and select the ‘Delete’ button. You will be prompted to confirm the deletion of the course from your shopping cart.

Once you feel confident about your shopping cart and have selected a variety of courses (including WRITING 101 if you are scheduled to take it in the fall), move on to Step 4 to put together a tentative schedule.
**STEP 4**
Validate Your Schedule

Select four courses in your shopping cart that you want to enroll in when your registration window opens which will be either July 15 or 19, depending on the last two digits of your student ID # (this number normally begins with a 2). Then use the validate tool to check for time conflicts, prerequisites and other errors.

The system will allow validation up to 5 credits, although you will only be able to enroll in a maximum of 4.5 credits during your first semester. Before your registration window opens, check if spaces are available in your preferred classes as you cannot wait-list classes during the initial registration period.

---

1. Check the boxes next to the four courses you wish to enroll in for the term in your shopping cart.
2. Click on the Validate button.
3. Review the ‘Validation Results’.

---

**HAVING TECHNICAL PROBLEMS?**
For technical problems, please contact the OIT Help Desk at 919-684-2200 or oit.duke.edu/help

You can also access DukeHub at:

dukehub.duke.edu

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You will now see a status report that will tell you if each course is open for enrollment or if enrollment will not be possible because of a time conflict, missing permission number, missing prerequisite or other error. You can update your shopping cart by adding and deleting classes as necessary, and revalidating.
4.1 Check your proposed schedule

- You should have four 1.0 credit courses.
- Check to see if there are prerequisites for your courses.
- Check Math and Chemistry departmental websites if you have concerns about course level or placement.
- If you are choosing math or science courses with labs, you should not enroll in more than three of these in your first semester.
- View your shopping cart graphically in Schedule Builder. You may find having some courses on MWF and others on TuTh gives you a more balanced schedule.
- If you are a student participating in FOCUS, you should have 2 non-FOCUS courses that you selected and 2.5 FOCUS courses that were already selected for you.
- Consider the time required (between 20-30 minutes) to travel between East and West Campus, where many classes are held. The room number and building of your courses are displayed in your shopping cart and when you use the class search tools in DukeHub. Keep in mind classroom assignments are subject to change. You can find the physical location of classes by going to maps.duke.edu or referring to the map in the front section of this Blue Book. East/West buses run every few minutes throughout the day. For more information about bus schedules, visit duke.transloc.com

Are you done with Step 4?
You may want to validate several schedules to see what is possible before deciding on your final choices for registration. Be sure to check that there are still spaces available in the classes that you wish to enroll just before your registration window opens as you cannot wait-list classes during the initial registration period. Courses whose boxes you have checked for validation will remain checked when you next log in to DukeHub.

EAST CAMPUS: Groups 1 & 2
You can get from any two buildings on East within 5 minutes.

GROUP 1 (Biddle, Bivins, Brody Theater, Brodie Rec, Art Center) buildings are about a 5 minute walk from the bus stop.

GROUP 2 (Carr, Friedl, East Duke, West Duke, White Lecture Hall) buildings are right next to the bus stop.

WEST CAMPUS: Groups 3, 4, & 5
You should be able to get from any two buildings on West within 10 minutes.

GROUP 3: Bio Sci, French Family, Physics, L.S.R.C., Teer, Hudson, Fitzpatrick (FCIEMAS)

GROUP 4: Allen, Gray, Old Chem, Languages, Sociology Psychology, Social Science

GROUP 5: Gross Hall, Sanford, Rubenstein

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<thead>
<tr>
<th>Group 1 to Group 3:</th>
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<td>Group 1 to Group 5:</td>
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<td>Group 2 to Group 5:</td>
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AVAILA B LE NOON EDT on
Your Registration Window
JULY 15 OR 19

STEP 5
Register for Classes

In this step, you will go to Shopping Cart in the Enrollment section of DukeHub, enroll
in your fall courses, and then adjust your schedule (if necessary) during the drop/add period.
The Enroll buttons will appear before your enrollment window opens, but is not functional.
If you try to enroll before your window opens, the following message will appear: “You do
not have a valid enrollment appointment at this time.”

DukeHub registration will open at 7AM Eastern Daylight Time (EDT) on the day of
your assigned window (July 15 or 19) and will remain open until July 30. You will have ac-
cess again to registration during the second drop/add starting on August 18. Your window
date is indicated on your Enrollment Dates page. You can register at any time during this
period, although doing so as soon as your window opens is recommended as many classes
will fill quickly.

5.1 Select classes, validate, enroll

1. **Check the boxes** for the 4 or 4.5 courses you wish to enroll in for the Fall
   in your shopping cart.

2. View the **Status** columns to be sure there are seats available.

3. Click on the “**Validate**” button to check for prerequisites and time conflicts.

4. Click on the “**Enroll**” button.

5. View the **Enrollment Results** box to see the outcome of your enrollment.
REMEMBER

1. You are NOT enrolled in any classes until you click the Enroll button. After doing so, do not be alarmed if you see a processing message with various warnings. This is a reminder that any of these actions will cancel your enrollment request, and you will have to start over in the enrollment queue. Be patient until you receive confirmation of your enrollment.

2. Your Schedule will display your weekly schedule and your class schedule.

3. Your Academics page will list AP, IPC, PMC credit that you have been given and your fall courses. In the future, it will list all courses you have enrolled in at Duke as well as grades and cumulative GPA.

4. Visit View/Drop Classes to drop a course you are currently enrolled in (see next section).

NEED VERIFICATION?

Need verification of enrollment for insurance or other purposes? Request this through DukeHub under the Forms & Requests tab.
5.2 How to drop a class you are enrolled in

Navigate to the View/Drop Classes section under Enrollment in DukeHub.

1. Check the box next to the class to drop.
2. Click on the **Drop button**. A new screen will appear asking you to confirm your selection.
3. Click on the **Drop** button to confirm. Review the Drop Results box to confirm the success of your drop request.
4. Click on **View/Drop Classes** to review your new schedule.

5.3 Need to add a class?

If you wish to add a class to your schedule, use Class Search, Advanced Class Search or Schedule Builder. As you search for a new class, you can click on the expand icon to see detailed information on this class, see if a permission number is required and review prerequisites and other enrollment information. Place the class in your shopping cart and then follow the regular registration instructions.

5.4 Waitlisting

During this summer enrollment, you are not allowed to wait-list for a course. This will ensure that you arrive at Duke enrolled in four 1.0 credit courses.

However, when drop/add begins in August and in all subsequent semesters, you will be able to join a waitlist if a class is full. If a student who is enrolled in the course chooses to drop that class, a seat will become available. The system will then enroll the student who is in the #1 position on the course waitlist as long as there are no conflicts with the enrollment.

There are three important cautions with waitlists:
(1) If you are enrolled in another course that has a time conflict with the course you want, then if a seat opens, the system will pass over you because of the time conflict and will enroll the next person on the waitlist. You won’t be enrolled.

(2) Just being on a waitlist (even as the first person) does not guarantee that you will be enrolled. If no one drops out of the course, you won’t be enrolled.

(3) All waitlists are deleted at the end of the first week of class, and you won’t be enrolled.

If there is a class you especially want to take in the fall, contact the instructor when you arrive on campus in August or go to the class and ask if you could be allowed to join. Sometimes an instructor will allow additions to the class. If he/she gives you a permission number, you can add it in DukeHub to be enrolled (see section 3.7).

You’re done!
Once you have enrolled in your classes, you may return to DukeHub Enrollment and modify your schedule if you need to during the summer drop/add period that ends at 5 pm on July 30. After this date, registration for first-year students will close for several weeks to allow advisors and departments to review enrollments and placements. You will still be able to see your schedule, but you cannot make any changes. When you arrive on campus in August, you will have the opportunity to review your course schedule, ask questions and confer on course placement with engineering advisors who will be available during orientation. Your registration will reopen and remain open until September 4.

Once you complete step 5 and successfully enroll in four 1.0 credit courses, you are finished with the registration process.

Congratulations!
We look forward to meeting you during Orientation!

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How was my registration window determined? Registration windows are assigned based on the last two digits of your Duke Student ID, not your Unique ID. Your Student ID can be found in General Info under the My Profile section in DukeHub. Windows change with each registration period, so that if you register first this summer, you will register second in November (for spring registration).

What if I’m traveling during my registration window? You can set up your shopping cart at the regular time and have a list of alternative classes ready. You can enroll via DukeHub online or using the DukeMobile app. We strongly encourage students to complete their own registration transactions. Contact the Office of the University Registrar at registrar@duke.edu to make alternative arrangements if you do not have Internet access. Remember that you will be able to change your schedule when you arrive on campus.

What is drop/add? Drop/add is a period of time during which you can adjust your schedule. As a first-year student, you have one drop/add period. It will take place from August 18-September 3.

Can I change my FOCUS courses? Contact the Focus Program Office at 919-684-9370 or focus@duke.edu if you wish to change your FOCUS courses. You can drop/add through the normal procedures for your non-FOCUS courses.
What should I do if many of the courses I have in my shopping cart are full when my registration window opens? Look for other sections or classes with seats available, and move them into your shopping cart. Schedule Builder on DukeHub can help you choose alternate classes that will fit with your existing schedule. Under “Course Status” make sure you select “Open”.

What if all the WRITING 101 sections are full? Check that all WRITING 101 sections are indeed full. It might be that only the sections you put in your shopping cart are full. Use Schedule Builder or the Advanced Class Search tool on DukeHub to search for open seats and add open sections to your shopping cart. If all the sections are full or incompatible with your schedule, contact a Pratt advisor for assistance.

Why are some classes already full? This is because sophomores, juniors and seniors registered for their fall classes in April. If a class that interests you is already full, chances are it is typically not available for first-semester students. It will likely be offered again in future semesters.

I need verification of enrollment for insurance or another purpose. How do I get that? Students can request an Enrollment Verification through DukeHub under the Academics section. For more information regarding enrollment requests, go to registrar.duke.edu/student-records-resources/transcripts-and-verifications.

Can I register for courses with prerequisites? If a course has an enforced prerequisite (i.e., it will say “Enrollment Requirement” in the Class Detail panel in Class Search), then you can add the course to your shopping cart, but you cannot enroll until the prerequisite course(s) appears in your Academics page. If you are still waiting for AP, IPC or pre-matriculation courses, then postpone enrolling until later.

Can I register for a course that requires a permission number? You can place courses that require permission numbers in your shopping cart, but the system will not enroll you until you enter a valid permission number. Permission numbers come from instructors.

What if I haven’t received my AP scores? AP scores in previous years have been received at Duke around the first week of July, so you may know what credit you will receive by the time you register for classes. If your official scores are here, you will see your AP credits in the Test Scores and Transfer Credit sections under Academics in DukeHub (see section 3.8). If your AP scores are not received before registration, then choose classes based on how you think you did on your AP exams. If you receive your AP scores before July 30 and you determine that your placement is not correct, use the shopping cart feature to add courses to your potential fall schedule. If you are confused and unsure about placement, contact the Pratt Undergraduate Education Office and talk with a summer advisor. Chemistry, math and foreign language departments often review placement during the summer, so they may also contact you if there are concerns.

I still have questions. What should I do? Still have questions about fall courses, academic issues, curriculum requirements, etc.? Contact the Office of the Dean for Pratt Undergraduates (pratt-advising@duke.edu, 919-660-5996) and speak with a summer advisor.
Your first days at Duke will be spent participating in an all-class orientation program. Details for this program and other optional pre-orientation experiences can be found in this section.

Pre-Orientatoin

- Project Search ........................................ 2
- Project WILD ......................................... 3
- Project Change ........................................ 4
- Project Arts ............................................. 5
- Project BUILD .......................................... 6
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- Duke Common Experience/Move-in ........ 8
- International Orientation ....................... 9
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What is Blue Devil Delivery?
Blue Devil Delivery was created by Duke University Stores as a way to ease the confusion first-year students and their families experienced upon arrival at Duke University. This program provides you with the convenience of having textbooks, laptops, linens, and more ready for pick-up on East Campus during first-year student move-in.

PROGRAM BENEFITS
Convenience. Pre-ordered products will be ready for pick-up on East Campus.
Cost Savings. Receive the best prices on everything from textbooks to laptops to linens.

PRODUCTS AND SERVICES OFFERED
Laptops: With special low educational discount pricing, our Apple, Dell and Lenovo laptops are specifically chosen and configured to seamlessly integrate into the Duke environment.
- 3 Years of Warranty Coverage
- 3 Years of Accidental Damage Coverage
- Computer Support from the OIT Help Desk located at ‘The Link’ with a pool of loaner laptops
- On-Campus Authorized Apple, Dell, and Lenovo Service and Repair

We can ship your computer directly to you or we will have it here when you arrive in August.

Computer Peripherals and Other Accessories: Including portable hard drives, laptop sleeves, earbuds and more!

Textbooks: More Choices and Convenience! You have multiple options when you shop for textbooks at Duke University.
- New
- Used
- eBook
- Rental
- Marketplace

We shop for hundreds of thousands of new and used books.
- Save up to 95% off list price.
- Sell your books at any time of year – you name the price.

Linens: New students always seem to bring too much for their room. To help you avoid overspending and over-packing, outfit your dorm room the affordable way. These are the only linens we guarantee will fit. And unlike others, these linens are guaranteed until graduation.

Laundry and Dry-Cleaning Service: A convenient, door-to-door, wash/dry/fold laundry and dry-cleaning service with 48-hour turnaround.

Microfridge: Make sure to preorder your MicroFridge (microwave, freezer, and refrigerator all-in-one) to guarantee it is available when you move in. It will be picked up at the end of the school year from your room.

Blue Devil Delivery has been helping students ease into living at Duke for over 25 years. Let us solve some of the logistical hurdles so you can enjoy the first couple of days at Duke University. We are here to help; contact us if you have questions.

We welcome you to Duke University and look forward to serving you.
Nearly 300 students will begin their Duke experience by participating in one of six pre-orientation programs: Project Arts, Project BUILD, Project Search, Project WILD, Project Waves and Project Edge. Combining experiential education with team-building and leadership activities, each program introduces students to Duke in unique environments through interaction with classmates, current students, faculty and staff.

If you are interested in participating in one of these programs, be sure to register before the deadline. If you have any additional questions, visit the website listed above or contact the Office of New Student Programs.

**Registration**

Pre-orientation program registration will begin on May 3, 2021. The registration deadline is June 4, 2021. Registration can be completed online by visiting [https://bluebook.duke.edu/first-year-students/orientation/pre-orientation-programs/](https://bluebook.duke.edu/first-year-students/orientation/pre-orientation-programs/). Online registration does not confirm your spot in a program. Participants are selected on a random basis for Project BUILD, Waves, and WILD. Given the unique structures of Projects Search, Arts and Edge, participants for these programs are selected based on their application responses.

In your application, you can indicate up to three programs for which you would like to be considered in order of preference. If you are offered a spot in a program or on a program’s wait list, you will no longer be eligible for participation in a different program. Should you only want to participate in one program, you can list that program three times in the application; however, please note that this does not increase your chances of being selected. Confirmation will be given after the registration deadline has passed. Please do not purchase a nonrefundable airline ticket until you receive confirmation of your enrollment.

**DEPOSIT AND PAYMENT**

Pre-orientation programs require a deposit of $75 paid via credit card during registration. This deposit is refundable only until July 3, 2021 should your plans change and prevent you from attending the program. Deposits must be made at the time of registration for all students. The deposit does not qualify for financial aid. If you are not accepted into a program, your full deposit will be refunded to your credit card. If you are unable to make a credit card payment for your deposit during registration, please contact the New Student Programs office immediately to make alternate arrangements.

Full payment for pre-orientation programs will be added to your August Bursar bill. Details for payment will be included in the confirmation materials sent in June.

**Arrival at Duke**

Each program will have specific arrival dates which will be impacted by incoming students needing to sequester for two days due to entry COVID testing. A general outline for program arrival is below:

- **Project Search**: Please plan to arrive by Monday, August 2, 2021. The best arrival times are from 9am-3pm. The formal program will begin August 4, 2021.
- **Project Arts, BUILD Edge, WILD, and Waves**: All begin on August 7, 2021. Please plan to arrive on this date if participating in these programs. The best arrival time is from 9am-3pm for each program. The sequester period will be from August 7-9. The formal program will begin August 9, 2021. All this information is subject to change.

**ACCOMMODATION NEEDS**

If you would like to request any specific accommodations in order to participate in a pre-orientation program, please contact the Office of New Student Programs.
Project Search

What is Project Search?
Project Search (pSearch) is a pre-orientation program that serves as an introduction to undergraduate research at Duke. Participants choose from the biological sciences track, in which they complete a metagenomics lab analyzing the organisms in soil samples from across campus, or the humanities track, in which they use humanistic inquiry to conduct independent research on a topic of their choice in the field of social sciences or humanities; past project topics include an investigation of NYC subway lines, Cambodian migration and food, and African American hair culture. Outside of the classroom, students explore local Durham cuisine by going out to eat in the city. We also incorporate bonding activities such as a beach trip to Wrightsville and outings to the Farmer’s Market and Duke Lemur Center.

DAY IN THE LIFE OF A PSEARCHER
You’ll meet your fellow pSearch participants for breakfast in the morning, then the two tracks will split, with the sciences track going to the lab and the humanities track going to the library.
In the lab, you’ll work with Dr. Spana, a Biology Professor with a passion for Star Wars and Harry Potter. You’ll spend the morning going through a procedure to extract and purify DNA from a soil sample. Not too far away, in the library, the humanities students will work with Dr. Stern, a History Professor with a passion for cartography. After hearing about what humanities research entails, you’ll explore the depths of the library’s resources and begin to develop your own research question. In the middle of the day, you’ll take a break for lunch and listen to a professor speak about their research.
At the end of the day, the two tracks convene for dinner. You’ll walk to dinner in Durham to explore the local cuisine. After dinner, you’ll have a night full of activities, including roller skating, board games, or a water balloon fight, allowing time to bond with the other participants. After all, building community is our main goal!

“From the moment I stepped out onto Chapel Drive, Project Search gave me immediate access to a tight-knit group of mentors and friends, thus easing much of my anxiety about starting college. It also gave me a firsthand look into what real academic labs and research are like. P-Search helped guide my budding scientific passions at Duke.”
- Connor King
P-Search Sciences Participant, Class of 2019

“The opportunity to learn about the world-class resources at Duke and get to know the city (and food) of Durham. More importantly, P-Search gave me a community that, years later, is still like family.”
- Amanda Conti
P-Search Humanities Participant, Class of 2020
Project WILD

WILDERNESS INITIATIVES FOR LEARNING AT DUCKE

Looking for ways to get involved in the outdoors in Durham, such as swimming in the cool waters of local Eno Quarry? Or, do you want to learn how to identify some cool reptiles and plants while hiking in the woods? Join us for Project WILD, a week long program during which we will do all this and more to create a smooth transition to college. At PWILD, we foster an environment that encourages personal growth, teamwork, and identity exploration. By the end of the trip, you will find a place among an incredible group of students, all of whom will support you through your WILD four years at Duke.

Why PWILD?

DISCOVER YOURSELF
One of our core philosophies is “Challenge by Choice,” and we create a safe and supportive environment for you to step outside your comfort zone.

DISCOVER NEW FRIENDS
Get a jump start and meet your classmates one week early. By the time you arrive on campus, you’ll already feel at home.

DISCOVER DURHAM OUTDOORS
Learn about all the exciting outdoor adventures that exist right here in Durham!

Taking Duke Outdoors

A TYPICAL DAY
Starting at sunrise, you’ll spend the morning exploring the Duke Forest on a guided tour with an expert professor, before setting up for lunch cooked atop a camping stove. You may spend the afternoon swimming at Eno River, or watercolour painting in the Duke gardens, or even rock climbing! You’ll end the night with a campfire jamboree and stargazing at an outdoor observatory before drifting off to sleep, ready for another exciting day tomorrow.

JOIN THE PWILD FAMILY
More than just a pre-orientation program, PWILD is one of Duke’s most active student organizations. You can take the outdoor education house course, participate in environmental- and social-justice oriented outdoor service, or staff any of our trips throughout the year. These opportunities and more are available, in addition to growing great new friendships over your time at Duke.

MAKE A MEANINGFUL IMPACT
Have an opportunity to give back through service, which aims to preserve the public land that we value so much.

TRIP DETAILS

Dates: August 9-16, 2021

“P-WILD has given me my most memorable college experiences and my best friends at Duke. It was wonderful to be able to join a community before college even started, and through the pre-orientation trip I learned a lot about myself and the Duke experience.”

- Shayna Wolery
P-WILD, Class of 2019

FINANCIAL AID AVAILABLE

We don’t want cost to keep anyone from becoming part of the PWILD community, and we’re offering financial aid to everyone receiving financial aid packages from Duke. We know eating your meals in Durham and any gear you may need can be expensive, so we will cover the cost of all the essentials.

CURIOS?

For more information, visit:

studentaffairs.duke.edu/new-students/preorientation-programs/project-wild
Project Waves

We at Project Waves have been conducting research for the past 15 years. We are happy to share our model for the perfect introduction to the Duke Community:

Duke students + open water + kayaking + Good vibes only = best introduction to Duke

Can’t argue with science folks. The sun rays and salty sea are the perfect conditions to form friendships that will last a lifetime. Learn about yourself, the ocean, friendship, and how to protect our beautiful planet on this one-of-a-kind program. The friendships forged on this Project Waves with fellow first-years and staff members will support you through the tides of your four years at Duke!

Come join the P-WAVES family!!! One thing that sets our Pre-O apart from the others is the incredible bond that is shared between all of the crewlings and staff members not only during the week, but far into your first year at Duke, and even further!

PROGRAM OVERVIEW:

Structure:
- The students will be split into crews of 8 students and 5 crews will make up an “armada”
- Every crew will be assigned 2 crew leaders, one kayak leader, one surf leader, and one senior staff member
- This year, Project Waves will take day trips around the beautiful Research Triangle and still explore what the water has to offer.
- Trips and excursions will include exploring local camping sites, kayaking, paddle-boarding, and other water activities.

Staff Members:
- Our staff is composed of approximately 40 older Duke students who previously participated in P Waves as first-year students and use their experiences to continue improving the program year after year. They are so excited for you to join the Project Waves family!
- The program design and staff training center around safety and enjoyment of the first-year students.
- Staff members are all Wilderness First Responder trained and experts at creating community during the program and beyond!

MISSION:

Project Waves Pre-Orientation Program strives to create an open and honest environment in which each first year begins to see Duke as a home. The program emphasizes community building, the acceptance of all people, and the opportunity for self discovery.

FINANCIAL AID AVAILABLE:

Everyone has the opportunity to shred with us! Project Waves offers financial assistance to anyone who qualifies. The gear is also provided to students.
Project Arts

ART | FOOD | DUKE | DURHAM

Project Arts is a week-long arts program created to introduce first-year students to Durham while facilitating the growth of each student’s artistic endeavors in and around Duke. As a part of the program, you will start with an introduction to the local art venues, restaurants, and culture that Durham has to offer. During Project Arts, students have the opportunity to create lasting friendships with the student leaders who implement this program, as well as other new incoming students who share a passion for art. Together, you and your fellow participants will have the chance to get to know the Duke and Durham arts community.

Throughout the week, you will create an arts project within your preferred art field, which will be created using elements of your transition to Duke and the Durham community. At the end of this week, your friends and family will be invited to attend the Project Arts Showcase, where your work will be presented/performed in the brand new Rubenstein Arts Center.

Along with your week-long project, you and your fellow first-years will:

- Participate in various arts workshops at Duke's Arts Annex and Rubenstein Arts Center.
- Watch a movie at the historic Full Frame Theater, housed in the old Power Plant.
- Escape to the natural sanctuary of the Eno River State Park for activities such as hiking and swimming.
- Enjoy Durham specialties such as Pompieri Pizza and Carolina barbecue.
- Attend Third Friday, a celebration of young artists, museums and food trucks in the heart of Durham.

Housing for Project Arts is located on Duke's beautiful East Campus. This will give you the opportunity to explore your new home as you familiarize yourselves with academic buildings on both East and West Campus, on-campus restaurants and the perfect study spots. You will also have the opportunity to tour campus performance and production spaces specific to your arts field. By the end of the week, you'll have all of the resources you need to jump right into the art scene on campus.

Project Arts is run and designed by returning students for first-year students who are passionate about creating art and further pursuing art at some level at Duke. Our staffers work with all skill levels; only eager "P-Art-icipation is required.

Duke and Durham are well-known for the plethora of things there are to do, as well as to eat. As part of this pre-orientation program, you will be able to experience the massive variety of food and creativity that Duke and Durham have to offer, all before you officially move into your new home.

My friends from pArts are some of the most incredible, inspiring people I’ve ever met. I regret nothing.”
- Mihir Bellamkonda, Class of 2021

Project Arts introduced me to the expansive art scene at Duke and gave me the inspiration to try things I never would have tried before.”
- Hanna Mark, Class of 2022

Through Project Arts, I met some of my best friends at Duke, got to explore my art in a completely stress free environment, and laughed more than I ever have before.”
- Anna Greenleaf, Class of 2023

ARTS OF P-Arts

The artistic disciplines encompassed by this program include:

- Music
- Theater
- Photography and Film (Visual Media)
- Dance
- Creative Writing
- Visual Art
BUILD creates a unique space that welcomes any incoming student exactly as they are. This acceptance and community create a strong foundation for first-year students to begin their Duke career. I have always loved BUILD and I am lucky to be a part of this community.”

- Andrew Oliver, 2018 Director

Project BUILD was the perfect introduction to Duke and Durham. BUILD is a great balance of fun and service, and the BUILD community is full of so many wonderful, caring, and driven people, many of whom remain some of my close friends today.”

- Class of 2023 BUILDer

Project BUILD
BUILDING UNDERGRADUATE INVOLVEMENT IN THE LIFE OF DURHAM

Before the school year even begins, Project BUILD offers first-year students the opportunity to explore Duke and Durham, create lasting friendships and become a part of one of the most tight-knit communities on campus. Project BUILD is a pre-orientation program in which approximately 80 first-year students and 47 returning students bond and build community through volunteer work and fun activities around Durham for eight days.

JOIN OUR COMMUNITY!
BUILD will undoubtedly be one of the most unforgettable and fun weeks of your Duke experience... just ask the returning students who cannot wait to come back each year! BUILDers begin forming strong relationships in one short week and eagerly plan reunions throughout the year. When the program ends, you’ll find yourself joining not just the Class of 2025, but also a dedicated, strong community of older friends and mentors who cannot wait to share all the best of their Duke experiences with you.

GET TO KNOW DUKE AND DURHAM!
BUILD is packed with activities that allow you to get acquainted with your new city and campus! You have the advantage of living on-campus and getting to know Duke before the rest of your classmates. Most days are spent volunteering throughout Durham, but others are spent hanging out on Jordan Lake or exploring Duke’s campus. Nights always begin with food from a popular local eatery and continue on with activities like mini-golfing, costume roller-skating and going to a Durham Bulls game. These excursions are followed by overnight bonding among each “crew” of first-year and upper-class students. Many activities are BUILD traditions, but we like to keep BUILDers on their toes by adding new surprises each year!

DO GOOD THINGS WITH GREAT PEOPLE!
By working with local and national service organizations all over the city, you will experience a meaningful introduction to Durham and all it has to offer. As a BUILDer, you’ll contribute to an incredible 4,000 hours of service performed during the week and engage in one of the largest service initiatives at Duke. Project BUILD will give you a unique foundation to get involved in lasting service commitments in the Duke and Durham communities.
Project Edge

Project Edge is a journey into the world of innovation, entrepreneurship and practical design. Throughout this week, first-year students will delve into the world of entrepreneurship and participate in design thinking, rapid prototyping and problem solving. Returning students will mentor students and kickstart their involvement at Duke.

Be on the cutting edge of...

INNOVATION
“Innovation comes out of great human ingenuity and deeply personal passions,” says Megan Smith, first female CTO of the U.S. Government.

Project EDGE will allow you to engage with your passions and ideas in an atmosphere of collaboration, freedom and excitement. Look at old problems with new eyes and learn how to become an innovator.

ENTREPRENEURSHIP
Throughout the week, you will meet local entrepreneurs and leaders who are rethinking business, technology and policy in ways that help people and build the economy. You will experiment with the tools and frameworks that drive the startups that are changing the world.

DESIGN
Engage in design thinking moving from inspiration to ideation to implementation. Learn sketching, 3D printing, rapid prototyping and the other tools that power modern day leaders and entrepreneurs. We want Duke’s makerspaces to feel like a new home—a place to unleash your creativity and build something amazing.

HANDS-ON LEARNING
Our design curriculum will be tailored to you. The goal of Project EDGE is to allow you and your teammates to turn your ideas into reality and feel the impact that comes with that process. So put down those books, roll up those sleeves and get building!
The Duke Common Experience

The Duke summer reading program is designed to give you the opportunity to share a common experience with other members of the Class of 2025. The assigned reading for this year is TBD by TBD. A copy of the book will be mailed to you this summer and you will be expected to read it before you arrive to campus.

EAST CAMPUS MOVE-IN
TUESDAY, AUGUST 17

Your move-in time will be determined by your housing assignment, which you will be notified of in June. Move-in occurs in multiple shifts to help ease the traffic congestion on East Campus. At your assigned move-in time, please proceed directly to your East Campus residence. Please pay special attention to the map and directions available online when you receive your housing assignment including which East Campus entrance you should use on move-in day to ensure the most hassle-free traffic route to your residence hall.

Here are a few other helpful tips for what to do on move-in day:

- Pick up your Blue Devil Delivery order (textbooks, computers, linens). The Duke University Stores Blue Devil Delivery catalog will be mailed to you in mid-May. Blue Devil Delivery is also available on the digital BlueBook website at https://bluebook.duke.edu/first-year-students/living/blue-devil-delivery/
- Sign up for a local bank account
Local bank representatives, including individuals from the Duke Credit Union, will be available on East Campus.

NEW STUDENT ORIENTATION
August 17: East Campus Move-In!
Orientation begins.
August 17-22
Orientation Welcome Week

MEALS?
Have questions about how your meal plan will work during orientation? We’ve provided a reference guide on page 8 in the Living at Duke section of this Blue Book.

PARENT & FAMILY ORIENTATION
August 17-18
studentaffairs.duke.edu/parents

QUESTIONS?
Call 919-684-3511 or email studentorientation@duke.edu

ORIENTATION WELCOME WEEK
Orientation Welcome Week is a critical component to easing your transition to Duke, and is, therefore, MANDATORY for all students. Coupled with programming in the summer, into the semester, and the Blue Book, Orientation Week will ensure you are ready to excel at Duke.

PARENTS & FAMILY ORIENTATION
Special events for parents will be held virtually August 17 and 18, 2021 to help answer any questions they have. The activities for parents will conclude Wednesday evening.

For information and a detailed schedule, visit studentaffairs.duke.edu/parents.
International House is excited to welcome you to Duke University for the International Orientation on Saturday, August 14-Monday, August 16 virtually. We hope Duke and International House will be a place for you to connect, learn and grow.

**Who should attend?**
You should attend International Orientation if any of the following pertains to you:
- You self-identify as an international student regardless of citizenship or residency (including in the United States)
- You live outside the U.S.
- You were born outside the U.S., but now live in the U.S. and feel connected to the international community
- You have lived outside the U.S. for a portion of your life
- You consider yourself a global nomad/third-culture kid

**What should I expect at International Orientation?**
- Get to know other first-year students, upperclass students, and the I-House staff
- Build a sense of community among all the new international students
- Become familiar with the Duke campus
- Get a head start and move in early before the Orientation Week begins

As you consider your pre-orientation options, please note the following:

**What happens to my move-in date?**
The students who register and attend the International Orientation will be allowed to move into their residence halls on Friday, August 13. We encourage you to move in on Friday so that you have enough time to rest, get over jet lag, meet your upperclass orientation peer leaders, attend pre-orientation events and be ready for the orientation.

If you are not attending our International Orientation, your move-in date will be Tuesday, August 17 (same as the rest of the first-year students).

**What about my family members who are accompanying me?**
On August 15 and 16, there will be an orientation program for your parent(s) or family members who are accompanying you to Duke. Please tell your family about it, and be sure to join us for an immersive virtual experience!

To register or to find out more about International Orientation for Parents and Families, go to: [https://studentaffairs.duke.edu/ihouse/intl-undergraduate-students#family](https://studentaffairs.duke.edu/ihouse/intl-undergraduate-students#family)
Who is my IHOP?
This year we have a team of 15 returning student leaders called International House Orientation Peers (IHOP). They are a unique group of students who can offer their suggestions on how to make your Duke experience as enriching and rewarding as possible. You will be assigned an IHOP and they will correspond with you through email in June and July so please keep an eye on your inbox! To learn more about your IHOP and the rest of the team, please check out their biographies:

studentaffairs.duke.edu/ihouse/intl-undergraduate-students/meet-your-ihops-1

Why should I participate?
Diving into a new environment can be challenging. It is common to feel overwhelmed, uneasy, or have concerns about your college life. We hear from students who have attended our orientation that International Orientation helped them not only thrive at Duke, but also connect with people who ended up becoming their close friends.

International Orientation is an opportunity for you to:

• Make connections with other first-year and returning students before you are thrown into the bigger crowd of all the new students.

• Be welcomed and supported by the IHOP team who can share their past experiences as new students.

• Learn about academic, social and cultural adjustment, residence life, student leadership involvement, networking and developing meaningful relationships with peers, faculty and staff, and get academic, spiritual, or counseling support.

• Move in before the rest of the undergraduate students and get settled into your residence hall.

How do I register for International Orientation?
We hope you will join us for the International Orientation as well as other pre-orientation activities. Please remember that registration is required and must be completed by Friday, July 30, 2021. To register go to:

https://studentaffairs.duke.edu/ihouse/intl-undergraduate-students#undergraduate.

If you have any questions or concerns, please contact International House at esa.mason@duke.edu or telephone: 919-684-3585.
AIRPORT WELCOME SERVICE
If you are traveling alone and this is your first time to the US, please make sure to request the AIRPORT WELCOME option when completing the online registration for International Orientation. If you are traveling with others, please see the link for transportation options available from the Raleigh-Durham International Airport (RDU): studentaffairs.duke.edu/ihouse/intl-undergraduate-students

What does International look like at Duke?
International students represent approximately 10% of the undergraduate student body. There are students from more than 80 nations presently studying at Duke. After the United States, these are the top five countries with the greatest undergraduate representation:

1. China
2. India
3. Canada
4. South Korea
5. United Kingdom

Curious if there are other students at Duke from your home country? Please check out: visaservices.duke.edu/about/statistics

“Two days of International Orientation was a perfect transition for me to Duke and the States. Since all international students share common feelings, students can easily build meaningful and lasting relationships through various activities. I also met one of my best friends here. I could also get valuable insights for both academic and social life, by talking to IHOPS and amazing faculty. Wonderful time with wonderful people.”
- Bogyung Kim
Busan, South Korea, Class of 2021

INTERNATIONAL HOUSE:
DATES & DEADLINES
July 30: Registration deadline for International Orientation
August 13: International Orientation Early Move-In
August 15-16: International Orientation & International Orientation for Parents and Families
August 17: New Student Orientation begins for all undergraduate students
Unsure of which classes to register for? Want to chat with administrators and students about orientation programs? Join us online for opportunities to engage in real time to answer your pressing questions. Make your transition easy with help from New Student Programs!

Our Summer Transition Series will help you:

- **INTERACT:** Meet influential members of the Duke community.
- **COMMUNICATE:** Talk directly with “experts” regarding topics that interest YOU.
- **CONNECT:** Access all sessions conveniently online. It’s as easy as checking your email.

**SCHEDULE:**
All sessions offered from 4-5 pm EDT

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<tr>
<th>Campus Resources:</th>
<th>Wed, May 26</th>
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<tbody>
<tr>
<td>Health &amp; Wellness:</td>
<td>June 9</td>
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<tr>
<td>Advising &amp; Registration (Trinity):</td>
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<td>Advising &amp; Registration (Pratt):</td>
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<td>Advising &amp; Registration (Prehealth):</td>
<td>July 8</td>
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<tr>
<td>Peer Connections:</td>
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<tr>
<td>Welcome to Duke:</td>
<td>Aug 4</td>
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Details for participating in the live events will be sent to all students via their Duke email 48 hours prior to start. If you can’t participate during the scheduled times, you will find a recording of the presentation at [https://bluebook.duke.edu/first-year-students/orientation/summer-transition-series/](https://bluebook.duke.edu/first-year-students/orientation/summer-transition-series/) within 3 business days. While you wait for these webinars, check out our STS infographics with helpful tips at:

[studentaffairs.duke.edu/new-students/summer-transition-series](http://studentaffairs.duke.edu/new-students/summer-transition-series).

All programs are hosted over the Internet, and software requirements are minimal to participate. If you check email and are able to view a YouTube video, your system is compatible. Stay tuned to your Duke email and social media for a series of pre-recorded videos with helpful tips about these topics. If you need any accommodations to participate, please contact the Office of New Student Programs.
Each day leading up to move in, 30 Days to Duke will release fun and informative multimedia content to help your Duke transition!

**Orientation Week**  
August 17-22, 2021  
After move in, it’s time to start getting acquainted with life at Duke. Orientation will be the place where you’ll get to start making friends, learn more about Duke, and get connected to campus!

**First Big Week**  
August 23 -29, 2021  
First Big Week is an exciting Duke tradition that welcomes undergraduate students back to campus with community-focused activities, events and performances!