

DUKE CARD ([HTTP://DUKECARD.DUKE.EDU/](http://dukecard.duke.edu/)) FOR SCHOLARS

The **Duke Card Office** is located at the back of Telcom Building at Telcom Drive. The office's website gives you information on how to get a Duke Card (<http://dukecard.duke.edu/get/index.php>). The office also gives you an overview of what your Duke card is good for (<http://dukecard.duke.edu/what/index.php>).

Your Duke Card is used to **confirm your identity** when you check out books from the library, order a Duke van to get home from campus (https://parking.duke.edu/buses_vans/duke_vans.php), campus events, use your GoPass to use Triangle Transit or Durham DATA buses (http://parking.duke.edu/buses_vans/gopass/), etc. It can also serve as picture ID for off-campus facilities like UPS, etc. (not for the purchase of alcohol, though). Your **Duke UniqueID**—which you will need frequently for identification—is on the back of your card.

Your Duke Card **allows you access to facilities and services** on campus, e.g., access buildings like the gym (if you are a member) and buildings in the evening via swipe access, get access to campus events, etc.

Your Duke Card can also be used to **pay for purchases and services**. Duke Card owners can add money to the **flex account** associated with the Duke Card. For an overview on the two different accounts see: <https://studentaffairs.duke.edu/dining/plans-and-points/points-flex-defined>.

You can **deposit money on your flex account** by using one of the self-service locations on campus and add cash to it (<http://dukecard.duke.edu/manage/self-service.php>). For FAQ about the flex account see http://dukecard.duke.edu/what/flex_faq.php. You can **use your flex account** to pay at on-campus dining locations (including the Medical Center), Duke Stores (including the book store and **Duke Technology Center**), the **Duke Post Office** and **Duke Barber** in the Bryan Center, the **University Box Office**, the **Nasher Museum Café**, the **Washington Duke Inn**, the **Outpatient Pharmacy at Duke South**, etc.

If your Duke card is lost or stolen:

If you lose your card, suspend it immediately by going online (<http://dukecard.duke.edu/manage/>) or, if during business hours, to the Duke Card Office. Deposits and food points on your money will be transferred to your new card. For further instructions see: <http://dukecard.duke.edu/replacement/index.php>.

