The Duke Card Office is located at the back of Telcom Building at Telcom Drive. The office’s website gives you information on how to get a Duke Card (http://dukecard.duke.edu/get/index.php). The office also gives you an overview of what your Duke card is good for (http://dukecard.duke.edu/what/index.php).

Your Duke Card is used to confirm your identity when you check out books from the library, order a Duke van to get home from campus (https://parking.duke.edu/buses_vans/duke_vans.php), campus events, use your GoPass to use Triangle Transit or Durham DATA buses (http://parking.duke.edu/buses_vans/gopass/), etc. It can also serve as picture ID for off-campus facilities like UPS, etc. (not for the purchase of alcohol, though). Your Duke UniqueID—which you will need frequently for identification—is on the back of your card.

Your Duke Card allows you access to facilities and services on campus, e.g., access buildings like the gym (if you are a member) and buildings in the evening via swipe access, get access to campus events, etc.

Your Duke Card can also be used to pay for purchases and services. Duke Card owners can add money to the flex account associated with the Duke Card. For an overview on the two different accounts see: https://studentaffairs.duke.edu/dining/plans-and-points/points-flex-defined.

You can deposit money on your flex account by using one of the self-service locations on campus and add cash to it (http://dukecard.duke.edu/manage/self-service.php). For FAQ about the flex account see http://dukecard.duke.edu/what/flex_faq.php. You can use your flex account to pay at on-campus dining locations (including the Medical Center), Duke Stores (including the book store and Duke Technology Center), the Duke Post Office and Duke Barber in the Bryan Center, the University Box Office, the Nasher Museum Café, the Washington Duke Inn, the Outpatient Pharmacy at Duke South, etc.

If your Duke card is lost or stolen:
If you lose your card, suspend it immediately by going online (http://dukecard.duke.edu/manage/) or, if during business hours, to the Duke Card Office. Deposits and food points on your money will be transferred to your new card. For further instructions see: http://dukecard.duke.edu/replacement/index.php.