

Applying for a Social Security Number

Almost every Wednesday at 10am, IHouse staff drive to the Durham Social Security Office. Please meet at International House (300 Alexander Ave.) **by 9:45am if you want to ride with us in our van.** This schedule is subject to change in August and January during new student arrival period, so please check the IHouse website or call us at 919.684.3585.

ELIGIBILITY

- You must have been in the United States for at least 3 business days
- If you are a F-1 student, you **must have** an on-campus job
- Unfortunately, F-2 dependent visas are NOT eligible to work or apply for SSN
- If you are on a J-2 visa, you may apply for a number after receiving your Employment Authorization Card
- If you are a F-1 student with a summer internship or OPT employment after graduation, you can apply for a number no more than 30 days prior to your job start date. Bring your Job Offer Letter.

ITEMS TO BRING

- Your Passport
- Your I-94 card. Go to: www.i94.cbp.gov/I94 to print off your electronic arrival/departure record
- F-1 visa holder: I-20 and the job offer letter from your employer
- J-1 visa holder: DS-2019, the position offer letter from your department, and the memorandum issued by Duke Visa Services to the Social Security Administration
- J-2 visa holder: Employment Authorization Card & DS-2019
- H-1B visa holder: I-797

LOCATION

The Social Security Office is located at **#3511 Shannon Road, Suite 200**, Durham NC 27707. Hours: M, Tu, Th, F 9am to 4pm, W 9am to 12pm. Closed Federal Holidays & Saturdays & Sundays. Tel. 888.759.3908

TAKING THE BUS

From Duke University you can take Bus #6B or Bus #11 downtown. Then at downtown terminal switch to Bus #10. Tell bus driver to let you off at the corner of Shannon Road and MLK Boulevard. If you time it right, the trip will take one hour one way. This is a long time for a destination that only takes 10 minutes to get to by car. We recommend taxi or UBER. Cost of Bus: \$1 one-way or free with Go Pass. To map your route, go to: www.gotriangle.org