

Career Center

Quick Comparison: CV vs. Resume

| | CV | Resume |
|------------------|--|---|
| Goal | <ul style="list-style-type: none"> To obtain an academic position or grant | <ul style="list-style-type: none"> To obtain a non-academic job |
| Audience | <ul style="list-style-type: none"> Fellow academics | <ul style="list-style-type: none"> Potential non-academic employers Networking contacts |
| Structure | <ul style="list-style-type: none"> Text-rich, narrative style | <ul style="list-style-type: none"> Minimal text supported by achievement-oriented bullets |
| Content | <ul style="list-style-type: none"> Complete history of your academic pursuits, including academic research, teaching, awards, and service Tailored to highlight your fit with a specific job/ department/ institution OR Tailored to highlight your ability to conduct research aligning with funding agency needs | <ul style="list-style-type: none"> Snapshot of your most relevant skills and experience Tailored to highlight your fit with a specific job/ firm/ industry |
| Length | <ul style="list-style-type: none"> Flexible; as long as necessary to tell your story Typically 3-4 pages for doctoral candidates Typically 1-3 pages for master's candidates | <ul style="list-style-type: none"> Limited to 2 pages Typically 2 pages for doctoral candidates Typically 1 page for master's candidates |
| Unnecessary Info | <ul style="list-style-type: none"> Activities outside of the core academic pursuits of research, teaching, and service | <ul style="list-style-type: none"> Anything not relevant to the role/ function/ industry for which you are applying; e.g., unabridged lists of publications, presentations, conferences attended, courses taught Career objective Personal statement References |